

NOTICE OF JOINT MEETING
MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY
AND
REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS

TO: THE BOARDS OF DIRECTORS OF THE MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY AND REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the Memorial-Heights Redevelopment Authority (the "Authority") will hold a joint meeting with the Board of Directors of the Reinvestment Zone Number Five, City of Houston, Texas, (the "Zone"), open to the public, on **THURSDAY, MARCH 14, 2024, at 10:00 A.M., at 1980 POST OAK BOULEVARD, SUITE 1380, HOUSTON, TEXAS 77056**, outside the boundaries of the Zone. This meeting will also be conducted electronically*, as provided below. Electronic copies of the meeting materials are available at <https://memorialheightstirz5.com/meetings/> at such time as the meeting occurs or by contacting Audrey Lyons at alyons@sklaw.us.

TO ATTEND VIA VIDEO:

Link: <https://us02web.zoom.us/j/85383494236?pwd=Sm5temJXV0VSamiVSC8xbXpvakQ0dz09>

Meeting ID: 853 8349 4236

Passcode: 775444

TO ATTEND VIA AUDIO ONLY:

Dial: 1-346-248-7799

Meeting ID: 853 8349 4236

Passcode: 775444

At the meeting the following items will be considered and acted on:

1. **CALL TO ORDER:**
 - a) Receive comments and questions from the public;
2. **CONSENT AGENDA:**
 - a) **Minutes of previous meetings:**
 - i) Approve Authority minutes of December 14, 2023;
 - ii) Approve Zone minutes of December 14, 2023;
 - b) **Financial matters (Authority only):**
 - i) Receive Financial Report Summary, including account and fund activity statements;
 - ii) Receive investment report;
3. **CHAIR REPORT (Authority only);**
4. **PRESIDENT REPORT (Authority only);**
5. **APPROVE COMMITTEE APPOINTMENTS (Authority only);**
6. **FINANCIAL MATTERS (Authority only):**
 - a) Authorize payment of invoices;
 - b) Authorize preparation of budget for fiscal year ending June 30, 2025;
 - c) Approve Work Authorization – Tax Increment Revenue Analysis [TGC, No. 16];
 - d) Approve amendment to President’s employment contract;
 - e) Authorize other appropriate action;
7. **PROJECTS AND ENGINEERING (Authority only):**
 - a) **PROJECTS IN CONSTRUCTION:**
 - i) **Shepherd/Durham and Selected Cross Streets - Phase 1** [CIP Project T-0523A] [SER Construction Partners, LLC]:
 - A) Update on project construction;
 - B) Update regarding construction claims, damages, and litigation:
 - l) Confirm additional representation by litigation counsel [HAK];
 - ii) **Yale and Center Street Intersection** [CIP Project T-0529]:
 - A) Update on project construction;
 - iii) **19th and Beall Area Pedestrian Safety Improvements** [CIP Project T-0534]:
 - A) Update on project development;
 - B) Approve Work Authorization – West 19th Street Limited Bid and Construction Phase Services [TGC, No. 13]

- b) **PROJECTS IN DESIGN AND ACTIVE STUDIES:**
 - i) **North Canal Project** [CIP Project T-0525]:
 - A) Update on project development;
 - ii) **Shepherd/Durham and Selected Cross Streets - Phase 2** [CIP Project T-0523A]:
 - A) Update on project development;
 - iii) **Little Thicket** [CIP Project T-0521]:
 - A) Update on project development;
 - iv) **Westcott Roundabout Greenspace** [CIP Project T-0544]:
 - A) Update on project development;
 - B) Approve Work Authorization – Landscape Architect Services [Quiddity];
 - v) **Stude Park Improvement** [CIP Project T-0526]:
 - A) Update on project development;
 - B) Authorize development of planning process and vendor selection process;
 - vi) **Mobility Study for Shepherd/Durham Cross Streets, 8th Street to White Oak Bayou area, and 18th, 19th, and 20th Streets west of Durham** [CIP Projects T-0522A, T-0537, and T-0539]:
 - A) Update on project development;
 - vii) **Waugh Drive and South Heights Boulevard Safety Improvements** [CIP Project T-0535]:
 - A) Update on project development;
 - B) Approve Interlocal Agreement for Highway Safety Improvement Project (COH);
 - C) Approve Work Authorization – Project Coordination and Grant Management [TGC, No. 17];
 - D) Approve Memorandum of Understanding for Roadway Safety Improvements Coordination;
 - viii) **Transportation Alternative Area Wide Study** [CIP Project T-0538]:
 - A) Update on project development;
 - B) Approve Work Authorization – Project Coordination and Grant Management [TGC, No. 18];
 - ix) **Pedestrian Improvements Shepherd at Memorial** [CIP Project T-0510]:
 - A) Update on project development;
 - B) Approve Work Authorization – Pedestrian Improvements Grant Management, NEPA, and Compliance Services [TGC, No. 15];
 - x) **11th Street Sidepath** [CIP Project T-0540]:
 - A) Update on project development;
 - B) Approve Work Authorization – Grant Management, NEPA, and Compliance Services [TGC, No. 14];
 - C) Approve Work Authorization – Design Services [Quiddity];
 - c) **APPROVED PROJECTS CURRENTLY NOT IN CONSTRUCTION OR DESIGN:**
 - i) Update on CIP Projects T-0532, T-0533, and T-0541;
 - d) **GRANT APPLICATIONS:**
 - i) Congressional District 7 Appropriations Request [CIP Project T-0543];
 - ii) FY 2025 Congressional Earmarks;
 - A) Ratify commitment letter;
 - iii) Authorize appropriate action;
 - e) **OTHER ITEMS:**
 - i) Approve project pay estimates, change orders, final estimates, retainage release, or other design, construction, or management contract administration items, and authorize other appropriate action;
8. **RECEIVE PRESENTATION FROM HOUSTON ARTS ALLIANCE** (*Authority only*);
9. **COMMUNICATIONS** (*Authority only*):
- a) Receive update from Communications Committee;
 - b) Authorize appropriate action;
10. **EXECUTIVE SESSION** (*Authority only, the Zone will recess for duration of closed session*):
- a) **Convene executive session** for attorney consultation on authorized matters pursuant to Open Meetings Act, § 551.071, Government Code; deliberations regarding purchase, exchange, lease, or value of real property pursuant to Open Meetings Act, §551.072, Government Code; and/or deliberations regarding economic development negotiations pursuant to Open Meetings Act, §551.087, Government Code;
 - b) **Reconvene public session** and authorize appropriate action regarding executive session discussion;

11. **CONSIDER, CONFIRM, OR RATIFY ACTIONS OF THE AUTHORITY, AS NECESSARY**
(Zone only);
12. **ADJOURN.**

***The Board will conduct an in-person meeting at its physical meeting location with a quorum of the Board present; provided that some Board members may participate by videoconference as provided in Section 551.127, Government Code.**



SKLaw, Attorneys for the District