

**Memorial Heights Redevelopment Authority**  
**Unpaid Bills Detail**  
As of July 22, 2021

Type	Date	Num	Memo	Due Date	Open Balance
<b>City of Houston</b>					
Ge...	06/30/2021	CPA 21-1	Accrual for annual fee		160,652.00
Total City of Houston					160,652.00
<b>Equi Tax Inc.</b>					
Bill	07/01/2021	57140	July - Dec 2021 Tax Consulting	07/11/2021	1,730.40
Total Equi Tax Inc.					1,730.40
<b>Goodman Corporation</b>					
Bill	06/30/2021	6-2021-45	MRA108.2 Project - Project Initiation and Design Phase	07/10/2021	850.00
Bill	06/30/2021	6-2021-46	MRA109 General Planning Support	07/10/2021	266.09
Bill	06/30/2021	6-2021-47	MRA111 Project - Phase II Project Initiation	07/10/2021	450.00
Bill	06/30/2021	6-2021-48	MRA112 Project - Phase I Bid Phase Grant Mngt	07/10/2021	900.00
Total Goodman Corporation					2,466.09
<b>Jones &amp; Carter Inc.</b>					
Bill	06/30/2021	00324737	Work Order 1 - Through June 30, 2021	07/10/2021	2,778.75
Bill	06/30/2021	00324739	T0523A Shepherd Durham Cross Streets - PER Through...	07/10/2021	741.66
Bill	06/30/2021	00324744	T0523A Shepherd Durham Cross Streets - Final Design ...	07/10/2021	233,266.93
Bill	06/30/2021	00324746	T0523A Shepherd Durham Cross Streets - Phase 2 Thro...	07/10/2021	3,106.60
Bill	06/30/2021	00324747	T0523A Shepherd Durham Cross Streets - Phase 2 WO...	07/10/2021	27,053.10
Bill	06/30/2021	00324748	Work Order 7 - Through June 30, 2021	07/10/2021	225.00
Bill	06/30/2021	00324750	Work Order 1 - Through June 30, 2021	07/10/2021	1,875.00
Bill	06/30/2021	00324751	Work Order 1 - Through June 30, 2021	07/10/2021	2,780.00
Bill	06/30/2021	00324736	Work Order 1 - Through June 30, 2021	07/10/2021	3,040.40
Total Jones & Carter Inc.					274,867.44
<b>Sanford Kuhl Hagan Kugle Parker Kahn</b>					
Bill	06/30/2021	21-0647	Admin/Meeting through June 2021	07/10/2021	1,486.05
Bill	06/30/2021	21-0648	Legal services through June 2021	07/10/2021	6,507.48
Bill	06/30/2021	21-0649	General Legal services through June 2021	07/10/2021	643.75
Bill	06/30/2021	21-0650	Legal services through June 2021	07/10/2021	323.75
Bill	06/30/2021	21-0651	Legal services through June 2021	07/10/2021	131.25
Bill	06/30/2021	21-0652	Legal services through June 2021	07/10/2021	81.25
Total Sanford Kuhl Hagan Kugle Parker Kahn					9,173.53
<b>SMW Principle Solutions, Inc.</b>					
Bill	06/30/2021	1369	June Consulting 2021	07/10/2021	10,000.00
Total SMW Principle Solutions, Inc.					10,000.00
<b>The Morton Accounting Services</b>					
Bill	06/30/2021	2220	May and June CPA Services	07/10/2021	3,992.16
Total The Morton Accounting Services					3,992.16
<b>TOTAL</b>					<b>462,881.62</b>



# CITY OF HOUSTON

Office of the Mayor

Sylvester Turner

Mayor

Andrew F. Icken  
Chief Development Officer  
P.O. Box 1562  
Houston, Texas 77251-1562

T. 832.393.1000  
[www.houstontx.gov](http://www.houstontx.gov)

To: Tax Increment Reinvestment Zone Number 5,  
Memorial Heights Redevelopment Authority

From: City of Houston  
Economic Development  
TIRZ Program

Date: July 19, 2021

Subject: FY2021 Municipal Services Payment

## INVOICE

Per your City Council Approved FY2021 Budget, please remit the sum of \$160,652 to the City of Houston.

Please mail a copy of your invoice along with your payment to the address below:

City of Houston  
Attn: Jennifer D. Curley  
Executive Staff Analyst, Mayor's Office of Economic Development  
P.O. Box 200734  
Houston, Texas 77216-0734

Should you have any questions please feel free to contact me at (832) 393-0937.

Sincerely,

Gwendolyn Tillotson  
City of Houston  
Economic Development/TIRZ Program



The Goodman Corporation  
 3200 Travis Street, Ste. 200  
 Houston, TX 77006

# Invoice

Bill To
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Date
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Invoice #
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MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056
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6/30/2021
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6-2021-45
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Terms

Project
MRA108.2

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 – Project Initiation, Administrative Requirements, Design Phase Coordination, and Reporting	85,000.00	95%	1.00%	850.00

<b>Total</b>	\$850.00
<b>Balance Due</b>	\$850.00

Phone #	Fax #
713-951-7951	713-951-7957



**THE GOODMAN  
CORPORATION**

TBPE NO. F-19990

<b>HOUSTON:</b>	<b>AUSTIN:</b>
3200 Travis Street	911 W. Anderson Lane
Suite 200	Suite 200
Houston, TX 77006	Austin, TX 78757

# PROGRESS REPORT

**PHONE:** (713) 951-7951

**THEGOODMANCORP.COM**

**To:** Sherry Weesner, P.E.  
**From:** Jim Webb, AICP, ENV SP  
**Date:** July 1, 2021  
**Re:** Shepherd, Durham and Selected Street Reconstruction – Project Initiation and Design Phase Support (MRA108.2) – June 2021

<b>Task:</b>	<b>Previous % Complete</b>	<b>Current % Complete</b>
<b>1 – Project Initiation and Design Phase</b>	<b>95%</b>	<b>96%</b>

**Comments:**

- Coordination with TIRZ President on June BOD items relative to grant.
- Participation at Projects Committee meeting.
- STIP coordination with TxDOT, H-GAC, and FHWA.
- Verify update of System for Award Management (SAM) registry and provide information to TIRZ President.
- Meeting with FHWA to include minutes. Coordination with Project Engineer on items.

The Goodman Corporation  
 3200 Travis Street, Ste. 200  
 Houston, TX 77006

# Invoice

Bill To
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MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056
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Date
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6/30/2021
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Invoice #
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6-2021-46
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Terms

Project
MRA109

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 - General Planning Support	15,000.00	Hrly	1.77%	266.09

<b>Total</b>	\$266.09
<b>Balance Due</b>	\$266.09

Phone #	Fax #
713-951-7951	713-951-7957



**THE GOODMAN CORPORATION**

TBPE NO. F-19990

**HOUSTON:** 3200 Travis Street  
Suite 200  
Houston, TX 77006

**AUSTIN:** 911 W. Anderson Lane  
Suite 200  
Austin, TX 78757

**PHONE:** (713) 951-7951

# PROGRESS REPORT

[THEGOODMANCORP.COM](http://THEGOODMANCORP.COM)

**To:** Sherry Weesner, P.E.  
**From:** Jim Webb, AICP, ENV SP  
**Date:** July 1, 2021  
**Re:** General Planning Support W.A. #3 (MRA109) – June 2021

<b>Task:</b>	<b>Previous % Complete</b>	<b>Current % Complete</b>
<b>1 – General Planning Support</b>	<b>Hourly</b>	<b>Hourly</b>

**Comments:**

- Transmit draft UPWP with Washington Corridor Study to TIRZ President.
- Review National Parks Service funding opportunity review through ORLP program.
- Coordinate with TIRZ Board Chair on Local Water Protection Act bill and potential opportunities related to White Oak Bayou.

Table 1 Invoice Summary

Rate Category	Hours	2021 Rate	Invoice Amount
Admin I		\$92.55	
Associate I		\$92.55	
Associate II		\$112.61	
Associate III		\$115.69	
Senior Associate I		\$123.40	
Senior Associate II		\$138.83	
Senior Associate III		\$158.88	
Principal I		\$177.39	
Principal II		\$208.24	
Principal III	1.15	\$231.38	\$266.09
Engineer II		\$154.25	
Senior Engineer		\$192.82	
Principal Engineer		\$215.96	
<b>AMOUNT</b>			\$266.09
<b>NOT TO EXCEED TOTAL</b>			\$15,000.00
<b>PREVIOUS AMOUNT BILLED</b>			\$12,367.37
<b>REMAINING BALANCE</b>			\$2,366.54



The Goodman Corporation  
 3200 Travis Street, Ste. 200  
 Houston, TX 77006

# Invoice

Bill To
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Date
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Invoice #
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MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056
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6/30/2021
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6-2021-47
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Terms

Project
MRA111

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 - Phase II Project Initiation and Administrative Requirements	45,000.00	16%	1.00%	450.00

<b>Total</b>	\$450.00
<b>Balance Due</b>	\$450.00

Phone #	Fax #
713-951-7951	713-951-7957



THE GOODMAN  
CORPORATION

TBPE NO. F-19990

**HOUSTON:** 3200 Travis Street  
Suite 200  
Houston, TX 77006

**AUSTIN:** 911 W. Anderson Lane  
Suite 200  
Austin, TX 78757

**PHONE:** (713) 951-7951

# PROGRESS REPORT

THEGOODMANCORP.COM

**To:** Sherry Weesner, P.E.  
**From:** Jim Webb, AICP, ENV SP  
**Date:** July 1, 2021  
**Re:** Shepherd, Durham and Selected Street Reconstruction – Phase II Project Initiation Work Authorization #4 (MRA111) – June 2021

<b>Task:</b>	<b>Previous % Complete</b>	<b>Current % Complete</b>
<b>1 – PH II Project Initiation and Administrative Requirements</b>	<b>16%</b>	<b>17%</b>

**Comments:**

- Coordination with TIRZ President on meeting with H-GAC to discuss local-let projects.

The Goodman Corporation  
 3200 Travis Street, Ste. 200  
 Houston, TX 77006

# Invoice

Bill To
MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056

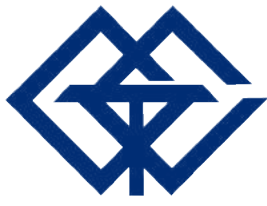
Date	Invoice #
6/30/2021	6-2021-48

Terms	Project
	MRA112

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 – CM/MTS RFQ	22,500.00	80%	2.00%	450.00
Contract Services	Task 2 Construction RFP	22,500.00	65%	2.00%	450.00

<b>Total</b>	\$900.00
<b>Balance Due</b>	\$900.00

Phone #	Fax #
713-951-7951	713-951-7957



**THE GOODMAN  
CORPORATION**

TBPE NO. F-19990

**HOUSTON:** 3200 Travis Street  
Suite 200  
Houston, TX 77006

**AUSTIN:** 911 W. Anderson Lane  
Suite 200  
Austin, TX 78757

**PHONE:** (713) 951-7951

# PROGRESS REPORT

[THEGOODMANCORP.COM](http://THEGOODMANCORP.COM)

**To:** Sherry Weesner, P.E.  
**From:** Jim Webb, AICP, ENV SP  
**Date:** July 1, 2021  
**Re:** Shepherd, Durham and Selected Street Reconstruction Phase I Bid Phase Grant  
Management, Compliance, and Coordination Work Authorization #5 (MRA112) – June 2021

<b>Task:</b>	<b>Previous % Complete</b>	<b>Current % Complete</b>
<b>1 – CM/MTS RFQ</b>	<b>80%</b>	<b>82%</b>

**Comments:**

- Discuss CM/MTS RFQ with TIRZ President and project team. Finalize updates to document.
- Prepare document for dissemination to Projects Committee in July.

<b>2 – Construction RFP</b>	<b>65%</b>	<b>67%</b>
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**Comments:**

- Track City of Houston plan submission comments.
- Provide Project Engineer with outstanding FHWA comments.
- Additional revisions to front end documentation for FHWA review.

## BILLING MEMO

**TO:** Sherry Weesner

**FROM:** Kristen Hennings

**DATE:** July 12, 2021

**RE:** Jones|Carter Invoice – For Services from May 22, 2021 to June 30, 2021

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### Tasks Completed for Current Invoicing Period:

- Work Authorization 1 – General Authorization
  - Prepare for and participate in Board meeting and Projects Committee Meeting.
  - Conduct weekly updates.
  - Review Hanover plans.
  - Update MWDBE Dashboard.
  
- Work Authorization 7 – Heights Blvd. Pedestrian & Bicycle Safety – Preliminary Engineering
  - Receive HPW approval.
  
- Work Authorization 8 – Reconstruct Bridges Over White Oak (Part of North Canal Project)
  - No action
  
- T-0523A Work Authorization No. 1 – Shepherd Durham Grant Coordination
  - No action.
  
- T-0523A Work Authorization No. 2 – Shepherd Durham and Selected Cross Streets Reconstruction Project – Preliminary Engineering Report
  - Continued environmental site assessment.
  
- T-0523A Work Authorization No. 3 – Shepherd Durham and Selected Cross Streets Reconstruction Project – Phase 1 Final Design
  - Continue project design and address comments from HPW on 100% submittal.
  - Continue Traffic Control, Water and Wastewater Design, and Urban Design.
  - Continue coordination with HPW on street lighting decisions.
  
- T-0523A Work Authorization No. 4 – Shepherd Durham and Selected Cross Streets Reconstruction Project – Phase 2 Accelerated Tasks
  - Coordination with private utilities.
  
- T-0523A Work Authorization No. 5 – Shepherd Durham and Selected Cross Streets Reconstruction Project – Phase 2 Final Design
  - Prepare driveway inventory.
  - Begin traffic signal design and pole inventory.
  
- T-0528 Work Authorization No. 1 – West Dallas Restriping Project – Final Design
  - Coordination with private utilities.

- T-0530 Work Authorization No. 1 – White Oak Bayou Trail to Memorial Park Connection – Final Design
  - Coordination with private utilities.
  
- T-0532 Work Authorization No. 1 – Zone Wider Safety and Mobility Study
  - Begin data collection and desktop survey.

TASK	Original Budget	Additional Authorization	Total Authorization	Previously Invoiced	Current Invoice	Remaining Budget	Current MWDBE Participation
<b>Work Authorization No. 1</b> General	\$ 51,598.00	\$ 240,380.00	\$ 291,978.00	\$ 265,470.60	\$ 2,778.75	\$ 23,728.65	1.37%
<b>Work Authorization No. 2</b> Houston Ave/White Oak Dr Intersection (T-0520)	\$ 30,000.00	\$ 531,580.00	\$ 531,580.00	\$ 526,401.61	\$ -	\$ 5,178.39	9.94%
Basic Services	\$ -	\$ 349,519.40	\$ 349,519.40	\$ 349,519.40		\$ -	
Additional Services	\$ -	\$ 132,382.60	\$ 132,382.60	\$ 132,382.60		\$ -	
Reimbursable Expenses	\$ -	\$ 49,678.00	\$ 50,277.64	\$ 44,499.61		\$ 5,778.03	
<b>Work Authorization No. 7 -</b> <b>Heights Blvd. Pedestrian &amp;</b> <b>Bicycle Safety - Preliminary</b> <b>Engineering (T-0527)</b>	\$ 10,000.00	\$ 234,000.00	\$ 244,000.00	\$ 157,900.49	\$ 225.00	\$ 85,874.51	23.38%
Basic Services	\$ 10,000.00	\$ 116,400.00	\$ 126,400.00	\$ 100,829.75	\$ 225.00	\$ 25,345.25	
Additional Services		\$ 101,620.00	\$ 101,620.00	\$ 57,057.54		\$ 44,562.46	
Reimbursable Expenses		\$ 15,980.00	\$ 15,980.00	\$ 13.20	\$ -	\$ 15,966.80	
<b>T-0523A Work Authorization</b> <b>No. 1 - Grant Support</b>							
General	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 10,834.70		\$ 9,165.30	0.00%
<b>T-0523A Work Authorization</b> <b>No. 2 - Preliminary</b> <b>Engineering</b>	\$ 1,028,100.00	\$ -	\$ 1,028,100.00	\$ 917,258.33	\$ 741.66	\$ 110,100.01	26.15%
Basic Services	\$ 404,700.00		\$ 404,700.00	\$ 404,695.00		\$ 5.00	
Additional Services	\$ 618,400.00		\$ 618,400.00	\$ 512,563.33	\$ 741.66	\$ 105,095.01	
Reimbursable Expenses	\$ 5,000.00		\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	
<b>T-0523A Work Authorization</b> <b>No. 3 - Final Design Phase 1</b>	\$ 3,008,100.00	\$ -	\$ 3,008,100.00	\$ 2,114,076.60	\$ 233,266.93	\$ 660,756.47	15.13%
Basic Services	\$ 1,257,800.00		\$ 1,257,800.00	\$ 1,222,455.82	\$ 22,766.18	\$ 12,578.00	
Additional Services	\$ 1,681,600.00		\$ 1,681,600.00	\$ 891,404.67	\$ 210,500.75	\$ 579,694.58	
Reimbursable Expenses	\$ 68,700.00		\$ 68,700.00	\$ 216.11		\$ 68,483.89	
<b>T-0523A Work Authorization</b> <b>No. 4 - Acc. Tasks for Final</b> <b>Design Phase 2</b>	\$ 381,000.00	\$ -	\$ 381,000.00	\$ 12,425.80	\$ 3,106.60	\$ 365,467.60	0.00%
Basic Services	\$ 310,700.00		\$ 310,700.00	\$ 12,425.80	\$ 3,106.60	\$ 295,167.60	
Additional Services	\$ 69,300.00		\$ 69,300.00	\$ -		\$ 69,300.00	
Reimbursable Expenses	\$ 1,000.00		\$ 1,000.00	\$ -		\$ 1,000.00	
<b>T-0523A Work Authorization</b> <b>No. 5 - Final Design Phase 2</b>	\$ 3,490,790.84	\$ -	\$ 3,490,790.84	\$ -	\$ 27,053.10	\$ 3,463,737.74	0.00%
Basic Services	\$ 1,936,044.00		\$ 1,936,044.00	\$ -	\$ 10,655.60	\$ 1,925,388.40	
Additional Services	\$ 1,480,146.84		\$ 1,480,146.84	\$ -	\$ 16,397.50	\$ 1,463,749.34	
Reimbursable Expenses	\$ 74,600.00		\$ 74,600.00	\$ -		\$ 74,600.00	
<b>T-0528 Work Authorization</b> <b>No. 1 - West Dallas Restriping</b>	\$ 79,900.00	\$ -	\$ 79,900.00	\$ 44,552.25	\$ 1,875.00	\$ 33,472.75	0.00%
Basic Services	\$ 79,360.00	\$ -	\$ 79,360.00	\$ 44,552.25	\$ 1,875.00	\$ 32,932.75	
Additional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ 540.00	\$ -	\$ 540.00	\$ -	\$ -	\$ 540.00	
<b>T-0530 Work Authorization</b> <b>No. 1 - White Oak to Memorial</b> <b>Park Trail Exten.</b>	\$ 90,000.00	\$ -	\$ 90,000.00	\$ 58,478.75	\$ 2,780.00	\$ 28,741.25	0.00%
Basic Services	\$ 89,438.40		\$ 89,438.40	\$ 58,478.75	\$ 2,780.00	\$ 28,179.65	
Additional Services	\$ -		\$ -	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ 561.60		\$ 561.60	\$ -	\$ -	\$ 561.60	
<b>T-0531 Work Authorization</b> <b>No. 1 - Pedestrian</b> <b>Improvement Projects -</b> <b>Construction</b>	\$ 154,320.00	\$ -	\$ 154,320.00	\$ -	\$ -	\$ 154,320.00	0.00%
Basic Services	\$ 95,640.00		\$ 95,640.00	\$ -	\$ -	\$ 95,640.00	
Additional Services	\$ 41,400.00		\$ 41,400.00	\$ -	\$ -	\$ 41,400.00	
Reimbursable Expenses	\$ 17,280.00		\$ 17,280.00	\$ -	\$ -	\$ 17,280.00	
<b>T-0532 Work Authorization</b> <b>No. 1 - Zone Wide Mobility</b> <b>and Safety</b>	\$ 60,000.00	\$ -	\$ 60,000.00	\$ -	\$ 3,040.40	\$ 56,959.60	0.00%
Basic Services	\$ 59,710.00		\$ 59,710.00	\$ -	\$ 3,040.40	\$ 56,669.60	
Additional Services	\$ 290.00		\$ 290.00	\$ -	\$ -	\$ 290.00	
Reimbursable Expenses			\$ -	\$ -	\$ -	\$ -	
<b>T-0533 Work Authorization</b> <b>No. 1 - Zone Wide Localized</b> <b>Storm Water Management</b>	\$ 60,200.00	\$ -	\$ 60,200.00	\$ -	\$ -	\$ 60,200.00	0.00%
Basic Services	\$ 55,200.00		\$ 55,200.00	\$ -	\$ -	\$ 55,200.00	
Additional Services	\$ -		\$ -	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ 5,000.00		\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	
<b>TOTAL</b>	\$ 2,346,297.00	\$ 506,008.03	\$ 6,169,281.03	\$ 2,579,112.20	\$ 244,773.94	\$ 1,496,861.49	



# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total     \$2,778.75**

July 12, 2021  
Project No:            14760-0001-00  
Invoice No:            00324737

Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

<b>PLEASE NOTE OUR REMIT INFO</b>	
<b>REMIT ADDRESS:</b>	<b>ACH INFORMATION:</b>
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
<b>Payment Terms: Due upon Receipt</b>	

Project            14760-0001-00            MHRA WA1

Services include weekly updates, Board Meeting, Projects Committee Meeting, Meeting with Hanover, review of Hanover plans, and updates to MWDBE Dashboard.

**Professional Services from May 22, 2021 to June 30, 2021**

Task            100            Program Management

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Professional Engineer V	.50	240.00	120.00	
Professional Engineer IV	9.00	225.00	2,025.00	
Professional Engineer III	3.25	195.00	633.75	
Totals	12.75		2,778.75	
<b>Total Labor</b>				<b>2,778.75</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	2,778.75	265,465.60	268,244.35
Limit			291,978.00
Remaining			23,733.65

**TOTAL THIS INVOICE     \$2,778.75**





# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total \$741.66**

July 12, 2021

Project No: 14760-0004-02

Invoice No: 00324739

Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

<b>PLEASE NOTE OUR REMIT INFO</b>	
<b>REMIT ADDRESS:</b>	<b>ACH INFORMATION:</b>
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
<b>Payment Terms: Due upon Receipt</b>	

Project 14760-0004-02 T-0523A - Shepherd Durham and Selected Cross Streets Recon Project -  
PER  
T-0523A WA #2

Services include environmental site assessment.

**Professional Services from May 22, 2021 to June 30, 2021**

Task 420 Environmental Site Assessment (TGC)

Total Fee 170,100.00

Percent Complete

92.00

Total Earned

156,492.00

Previous Fee Billing

155,750.34

Current Fee Billing

741.66

**Total Fee**

**741.66**

**TOTAL THIS INVOICE \$741.66**



# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total \$233,266.93**

July 12, 2021

Project No: 14760-0004-03

Invoice No: 00324744

Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO	
<b>REMIT ADDRESS:</b>	<b>ACH INFORMATION:</b>
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
<b>Payment Terms: Due upon Receipt</b>	

Project 14760-0004-03 T-0523A Shepherd, Durham, and Selected Cross Streets Recon. Phase 1  
Final Design

T-0523A WA#3

**Professional Services from May 22, 2021 to June 30, 2021**

Task 200 Final Design Basic Services

Total Fee 1,257,800.00

Percent Complete	99.00	Total Earned	1,245,222.00
		Previous Fee Billing	1,222,455.82
		Current Fee Billing	22,766.18

**Total Fee 22,766.18**

Task 400 Additional Services

Function 02 Private Utility Coordination

	Hours	Rate	Amount
Professional Engineer IV	42.50	225.00	9,562.50
Totals	42.50		9,562.50

**Total Labor 9,562.50**

Function 04 Traffic Signal Design

Total Fee 185,780.00

Percent Complete	99.00	Total Earned	183,922.20
		Previous Fee Billing	139,465.05
		Current Fee Billing	44,457.15

**Total Fee 44,457.15**

Function 05 Drainage Investigation and Hydraulic Impact Study

Total Fee 81,360.00

Percent Complete	100.00	Total Earned	81,360.00
		Previous Fee Billing	77,292.00
		Current Fee Billing	4,068.00

**Total Fee 4,068.00**

Task 910 Traffic Control

Traffic Consultant

5/25/2021 Aurora Technical Services, LLC Inv 100-20-010 31,525.85

**Total Consultants 31,525.85**

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Task 940 Urban

Other Consultants

6/14/2021 SWA Group, Inc. Inv 185497 120,196.05

**Total Consultants 120,196.05**

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Task 950 Surveying

Surveying Services

6/14/2021 United Engineers, Inc. Inv 621.992 691.20

**Total Consultants 691.20**

**TOTAL THIS INVOICE \$233,266.93**



# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total     \$3,106.60**

July 12, 2021  
Project No:            14760-0004-04  
Invoice No:            00324746

Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

<b>PLEASE NOTE OUR REMIT INFO</b>	
<b>REMIT ADDRESS:</b>	<b>ACH INFORMATION:</b>
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
<b>Payment Terms: Due upon Receipt</b>	

Project                    14760-0004-04                    T-0523A - Shepherd, Durham, and Selected Cross Streets Recon. Phase 2  
Accelerated Tasks

Work Authorization 4 - Phase 2  
Services include coordination with private utilities.

**Professional Services from May 22, 2021 to June 30, 2021**

Task                    200                    Final Design Basic Services

Total Fee                                    310,660.00

Percent Complete	6.00	Total Earned	18,639.60
		Previous Fee Billing	15,533.00
		Current Fee Billing	3,106.60
		<b>Total Fee</b>	<b>3,106.60</b>

**TOTAL THIS INVOICE     \$3,106.60**



# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total \$27,053.10**

July 12, 2021

Project No: 14760-0004-05

Invoice No: 00324747

Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

<b>PLEASE NOTE OUR REMIT INFO</b>	
<b>REMIT ADDRESS:</b>	<b>ACH INFORMATION:</b>
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
<b>Payment Terms: Due upon Receipt</b>	

Project 14760-0004-05 T-0523A - Shepherd, Durham, and Selected Cross Streets Recon. Phase 2

Services include project set up, driveway inventory, and pole inventory.

**Professional Services from May 22, 2021 to June 30, 2021**

-----  
Task 200 Final Basic Design Services

Total Fee 1,065,560.00

Percent Complete	1.00	Total Earned	10,655.60
		Previous Fee Billing	0.00
		Current Fee Billing	10,655.60

**Total Fee 10,655.60**

-----  
Task 400 Additional Services

Function 04 Traffic Signal Design

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Professional Engineer IV	2.00	225.00	450.00
Professional Engineer I	7.25	150.00	1,087.50
Design Engineer II	55.50	130.00	7,215.00
Design Engineer I	69.50	110.00	7,645.00
Totals	134.25		16,397.50

**Total Labor 16,397.50**

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	16,397.50	0.00	16,397.50
Limit			289,531.60
Remaining			273,134.10

**TOTAL THIS INVOICE \$27,053.10**



# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total \$225.00**

July 12, 2021  
Project No: 14760-0007-00  
Invoice No: 00324748

Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

<b>PLEASE NOTE OUR REMIT INFO</b>	
<b>REMIT ADDRESS:</b>	<b>ACH INFORMATION:</b>
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
<b>Payment Terms: Due upon Receipt</b>	

Project 14760-0007-00 Preliminary Engineering - Heights Blvd Pedestrian & Bicycle Safety Improvements (WA#7)

WA #7

Services include coordination with HPW for signatures.

**Professional Services from May 22, 2021 to June 30, 2021**

Task 100 Planning Analysis

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	9,997.50	9,997.50
Limit			9,997.50

Task 200 Task A Heights Boulevard Bike Safety

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	49,311.00	49,311.00
Limit			49,311.00

Task 220 Task B MKT at Heights Boulevard

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Professional Engineer IV	1.00	225.00	225.00
Totals	1.00		225.00
<b>Total Labor</b>			<b>225.00</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	225.00	21,603.75	21,828.75
Limit			41,894.00
Remaining			20,065.25

Task 240 Task C MKT Safety Improvements

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	11,956.25	11,956.25
Limit			24,195.00
Remaining			12,238.75

Task 400 Task A Heights Blvd. Geotechnical Investigation

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	0.00	0.00
Limit			5,559.84
Remaining			5,559.84

Project	14760-0007-00	Preliminary Engineering - Heights Blvd P	Invoice	00324748
Task	420	Task B MKT at Heights Geotechnical Investigation		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	0.00
Limit				6,453.00
Remaining				6,453.00
Task	440	Task C MKT Safety Geotechnical Investigation		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	0.00
Limit				6,161.40
Remaining				6,161.40
Task	460	Task B Traffic Signal Warrant Analysis		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	5,117.50
Limit				7,126.25
Remaining				2,008.75
Task	480	Task B Traffic Signal Design		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	0.00
Limit				18,080.00
Remaining				18,080.00
Task	500	Task A Heights Blvd. Topo Survey		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	27,974.39
Limit				29,025.71
Remaining				1,051.32
Task	520	Task B MKT at Heights Topo Survey		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	9,205.36
Limit				9,672.75
Remaining				467.39
Task	540	Task C MKT Safety Topo Survey		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	18,507.79
Limit				18,507.79
Task	800	Reimburable Expenses		
<b>Billing Limits</b>			<b>Current</b>	<b>Prior</b>
Total Billings			0.00	508.20
Limit				16,005.60
Remaining				15,497.40
<b>TOTAL THIS INVOICE</b>			<b><u><u>\$225.00</u></u></b>	



# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total     \$1,875.00**

July 12, 2021  
Project No:            14760-0009-00  
Invoice No:            00324750

Sherry Weesner  
Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

<b>PLEASE NOTE OUR REMIT INFO</b>	
<b>REMIT ADDRESS:</b>	<b>ACH INFORMATION:</b>
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
<b>Payment Terms: Due upon Receipt</b>	

Project                    14760-0009-00                    West Dallas Restriping Project  
T-0528 WA #1

Services include coordination with private utilities.

**Professional Services from May 22, 2021 to June 30, 2021**

Task                    200                    Final Design

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Professional Engineer IV	7.00	225.00	1,575.00	
Professional Engineer II	1.00	170.00	170.00	
Design Engineer II	1.00	130.00	130.00	
Totals	9.00		1,875.00	
<b>Total Labor</b>				<b>1,875.00</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	1,875.00	33,390.00	35,265.00
Limit			58,840.00
Remaining			23,575.00

**TOTAL THIS INVOICE     \$1,875.00**





# JONES | CARTER

6330 West Loop South, Suite 150  
Bellaire, Texas 77401

**Invoice Total     \$2,780.00**

July 12, 2021  
Project No:            14760-0010-00  
Invoice No:            00324751

Sherry Weesner  
Memorial Heights Redevelopment Authority (TIRZ No. 5)  
8588 Katy Fwy.  
Houston, TX 77024

<b>PLEASE NOTE OUR REMIT INFO</b>	
<b>REMIT ADDRESS:</b>	<b>ACH INFORMATION:</b>
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
<b>Payment Terms: Due upon Receipt</b>	

Project                    14760-0010-00                    White Oak Bayou Trail to Memorial Park Connection  
T-0530 WA #1

Services include incorporation of private utilities.

**Professional Services from May 22, 2021 to June 30, 2021**

Task                    200                    Final Design

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Professional Engineer IV	9.00	225.00	2,025.00	
Professional Engineer II	1.00	170.00	170.00	
Design Engineer II	4.50	130.00	585.00	
Totals	14.50		2,780.00	
<b>Total Labor</b>				<b>2,780.00</b>

<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	2,780.00	47,082.50	49,862.50
Limit			64,460.00
Remaining			14,597.50

**TOTAL THIS INVOICE     \$2,780.00**



# SANFORD KUHL HAGAN KUGLE PARKER KAHN LLP

1980 Post Oak Boulevard  
Suite 1380  
Houston, Texas 77056

MEMORIAL HEIGHTS REDEVELOPMENT  
AUTHORITY  
c/o Melissa Morton  
450 N Sam Houston Pkwy E  
Suite 168  
Houston, TX 77060

## Statement

Date
6/1/2021

Date	Transaction	Amount	Balance		
04/23/2021	PMT	-487.50	-487.50		
05/04/2021	1023.01 - Administrative & Meeting- INV #21-0381. Orig. Amount \$1,500.00. APR 2021	1,500.00	1,012.50		
06/01/2021	INV #21-0489. Orig. Amount \$265.00. MAY 2021	265.00	1,277.50		
05/04/2021	1023.02 - General- INV #21-0382. Orig. Amount \$5,376.90. APR 2021	5,376.90	6,654.40		
06/01/2021	INV #21-0490. Orig. Amount \$2,970.95. MAY 2021	2,970.95	9,625.35		
05/04/2021	1023.24 - T-0523 - SHEPHER/DURHAM RECON- INV #21-0383. Orig. Amount \$406.25. APR 2021	406.25	10,031.60		
06/01/2021	INV #21-0491. Orig. Amount \$291.25. MAY 2021	291.25	10,322.85		
05/04/2021	1023.27 - T-0525 N. CANAL PROJECT- INV #21-0384. Orig. Amount \$325.00. APR 2021	325.00	10,647.85		
06/01/2021	INV #21-0492. Orig. Amount \$731.25. MAY 2021	731.25	11,379.10		
06/01/2021	1023.28 - T-0527 - HEIGHTS BLVD. SAFETY- INV #21-0493. Orig. Amount \$81.25. MAY 2021	81.25	11,460.35		
<b>CURRENT</b>	<b>1-30 DAYS PAST DUE</b>	<b>31-60 DAYS PAST DUE</b>	<b>61-90 DAYS PAST DUE</b>	<b>OVER 90 DAYS PAST DUE</b>	<b>Total Amount Due</b>
0.00	4,339.70	7,120.65	0.00	0.00	<b>\$11,460.35</b>

# Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard

Suite 1380

Houston, Texas 77056

(713) 850-9000

**Bill To:**

**MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY**

c/o Melissa Morton

450 N Sam Houston Pkwy E

Suite 168

Houston, TX 77060

**Invoice #:** 21-0489

**Invoice Date:** 6/1/2021

**Services Rendered Through:** 5/31/2021

**MATTER: 1023.01 - Administrative & Meeting**

	<b>Date</b>	<b>Description</b>	<b>Hrs.</b>	<b>Amount</b>
SVD ...	5/10/2021	Attention to Board meeting scheduling, and related communications.	0.5	50.00
SVD ...	5/12/2021	Continued communications regarding upcoming Board meeting action items and documentation. Communications with S. Weesner regarding ULI matters.	0.5	50.00
SVD ...	5/19/2021	Communications with Board members regarding meeting cancelation.	0.25	25.00
SVD ...	5/27/2021	Revise prior Board meeting minutes, and related communications.	0.5	50.00
SVD ...	5/28/2021	Continued revisions to minutes.	0.5	90.00

**Total** \$265.00

**Payments/Credits** \$0.00

**Balance Due** \$265.00

# Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard  
Suite 1380  
Houston, Texas 77056  
(713) 850-9000

**Bill To:**

**MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY**

c/o Melissa Morton  
450 N Sam Houston Pkwy E  
Suite 168  
Houston, TX 77060

**Invoice #:** 21-0490

**Invoice Date:** 6/1/2021

**Services Rendered Through:** 5/31/2021

**MATTER: 1023.02 - General**

	<b>Date</b>	<b>Description</b>	<b>Hrs.</b>	<b>Amount</b>
LCD ...	5/4/2021	Attention to Employee Handbook and related employee matters; Attention to financial matters.	1.5	487.50
LCD ...	5/5/2021	Finalize draft of Employee Handbook.	1.25	406.25
SVD ...	5/6/2021	Administration of banking and TexPool documentation, and related communications.	0.75	93.75
PJK -...	5/6/2021	Attention to developer financing issues.	0.6	195.00
LCD ...	5/6/2021	Telephone conference with S. Weesner regarding May meeting.	0.25	81.25
SVD ...	5/7/2021	Preparation of prior Board meeting minutes and attachments.	3.25	406.25
PJK -...	5/7/2021	Attention to meeting action needs; continued attention to developer financing.	0.8	260.00
LCD ...	5/10/2021	Review annual Conflicts Report.	0.25	81.25
SVD ...	5/10/2021	Attention to Conflict of Interest matters, and related communications.	0.5	62.50
LCD ...	5/12/2021	Attention to employment matters.	0.25	81.25
SVD ...	5/13/2021	Administration of bank documentation, and related communications; Maintenance of public files, records, and documents.	1	125.00
SVD ...	5/17/2021	Administration of TexPool documentation, and related communications. Communications regarding invoices.	0.5	62.50
LCD ...	5/18/2021	Telephone conference with S. Weesner regarding employee handbook and June meeting agenda.	0.5	162.50
SVD ...	5/18/2021	Attention to bank documentation, and related communications.	0.25	31.25
SVD ...	5/20/2021	File audit with Municipal Advisory Council.	0.25	31.25
LCD ...	5/20/2021	Attention to S. Weesner revisions to handbook.	0.25	81.25
LCD ...	5/26/2021	Review and revise April 22, 2021 Authority and TIRZ meeting minutes.	0.5	162.50
LCD ...	5/28/2021	Finalize TIRZ and Authority minutes of April meeting.	0.25	81.25
EXP...	5/10/2021	05/04/2021 - Secretary of State Search - MidTown Development/ Downtown Development/ Memorial City		64.70
	5/17/2021	May 2021 - Offsite Document Storage		10.00
	5/25/2021	May 2021 - Copies - After Invoiced		3.75
		<b>TOTAL REIMBURSABLE EXPENSES</b>		<b>78.45</b>

**Total** \$2,970.95

**Payments/Credits** \$0.00

**Balance Due** \$2,970.95

# Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard  
Suite 1380  
Houston, Texas 77056  
(713) 850-9000

**Bill To:**

**MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY**  
c/o Melissa Morton  
450 N Sam Houston Pkwy E  
Suite 168  
Houston, TX 77060

**Invoice #:** 21-0491  
**Invoice Date:** 6/1/2021  
**Services Rendered Through:** 5/31/2021

**MATTER: 1023.24 - T-0523 - SHEPHER/DURHAM RECON**

	<b>Date</b>	<b>Description</b>	<b>Hrs.</b>	<b>Amount</b>
LCD ...	5/10/2021	Email exchange with J. Webb regarding grant action items prior to July; email exchange with S. Weesner regarding same.	0.4	130.00
LCD ...	5/11/2021	Attention to grant SAM registration with federal administration.	0.4	130.00
SVD ...	5/24/2021	Attention to J C Work Authorizations, and related communications.	0.25	31.25

<b>Total</b>	<b>\$291.25</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$291.25</b>

# Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard  
Suite 1380  
Houston, Texas 77056  
(713) 850-9000

**Bill To:**

**MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY**  
c/o Melissa Morton  
450 N Sam Houston Pkwy E  
Suite 168  
Houston, TX 77060

**Invoice #:** 21-0492  
**Invoice Date:** 6/1/2021  
**Services Rendered Through:** 5/31/2021

**MATTER: 1023.27 - T-0525 N. CANAL PROJECT**

	<b>Date</b>	<b>Description</b>	<b>Hrs.</b>	<b>Amount</b>
LCD ...	5/7/2021	Review City of Houston revisions to ILA; revise same; email exchange with S. Weesner regarding same; forward to City of Houston.	1.25	406.25
LCD ...	5/17/2021	Email communications with City of Houston legal regarding final draft of ILA.	0.25	81.25
LCD ...	5/18/2021	Attention to draft ILA with COH.	0.25	81.25
LCD ...	5/20/2021	Attention to COH request regarding ILA.	0.25	81.25
LCD ...	5/21/2021	Email exchange with COH staff regarding ILA.	0.25	81.25

<b>Total</b>	<b>\$731.25</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$731.25</b>

# Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard  
Suite 1380  
Houston, Texas 77056  
(713) 850-9000

**Bill To:**

**MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY**  
c/o Melissa Morton  
450 N Sam Houston Pkwy E  
Suite 168  
Houston, TX 77060

**Invoice #:** 21-0493  
**Invoice Date:** 6/1/2021  
**Services Rendered Through:** 5/31/2021

**MATTER: 1023.28 - T-0527 - HEIGHTS BLVD. SAFETY**

<b>Date</b>	<b>Description</b>	<b>Hrs.</b>	<b>Amount</b>
LCD ... 5/27/2021	Review revisions to maintenance Agreements with HHA and Sawyer Yards; Communications with S. Weesner regarding same.	0.25	81.25

<b>Total</b>	<b>\$81.25</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$81.25</b>



**SMW Principle Solutions, Inc.**  
P.O. Box130627 - 1900 West Gray  
Houston, TX 77219  
sherry@SMWPrincipleSolutions.com

# INVOICE

**BILL TO**

Memorial Heights  
Redevelopment Authority  
C/O Melissa Morton  
1125 Cypress Station Dr Bldg.  
H-4  
Houston, TX 77090

**INVOICE #** 1369  
**DATE** 07/05/2021  
**DUE DATE** 08/04/2021  
**TERMS** Net 30

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DESCRIPTION	QTY	RATE	AMOUNT
<b>Consulting Agreement</b> June Consulting	1	10,000.00	10,000.00

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BALANCE DUE **\$10,000.00**

SMW Principle Solutions, Inc.  
PO Box 130627 1900 West Gray Houston, TX 77219

Bill To:			
Memorial Heights Redevelopment Authority			
C/O Melissa Morton			7/3/2021
1125 Cypress Station Dr. Bldg H-4		Charges throught 6/30/2021	
Houston, TX 77090		Hourly Fee \$150.00	
Date	Description	Time (Hrs.)	
6/1/2021	Maintenance Agreements	0.50	T-527
6/2/2021	Maintenance Agreement	0.75	T-527
6/3/2021	Project manual	0.75	T-523A
6/3/2021	ILA, PHSR	1.00	T-523A
6/3/2021	MKT follow up,WOB Trail extension	1.00	T-527
6/8/2021	driveways, Shepherd/Durham	1.00	T-523A
6/8/2021	W Dallas Coordination	0.50	T-528
6/8/2021	MKT follow up,WOB Trail extension	0.75	T-527
6/9/2021	Maintenance Agreement	0.50	T-527
6/9/2021	Driveways	1.25	T-523A
6/9/2021	MKT	0.50	T-527
6/10/2021	North Canal	2.00	T-525
6/10/2021	W Dallas Coordination	0.25	T-528
6/10/2021	Shepherd/Durham	0.75	T-523A
6/15/2021	final plan review, Shepherd/Durham	1.00	T-523A
6/15/2021	North Canal	0.75	T-525
6/15/2021	W Dallas	0.25	T-528
6/17/2021	Shepherd/Durham, TGC Work Authorization	2.00	T-523A
6/17/2021	North Canal	0.25	T-525
6/18/2021	Shepherd/Durham	1.25	T-527
6/18/2021	North Canal	0.25	T-525
6/22/2021	Little Thicket	0.25	T-521
6/23/2021	Shepherd Durham, Goodman Work Authorization, ILA with City	2.00	T-523A
6/23/2021	Little Thicket	1.25	T-521
6/25/2021	Shepherd/Durham	1.75	T-523A
6/25/2021	Little Thicket	0.75	T-521
6/28/2021	Maintenance Agreements	0.50	T-527
6/28/2021	Shepherd/Durham	1.00	T-523A
6/29/2021	Maintenance Agreements	0.50	T-527
6/29/2021	Shepherd/Durham	1.50	T-523A
	T- 528 West Dallas 1 Hours		
	T- 530 White Oak Memorial 0 hours		
	T-523A Shepherd Durham 15.25 hours		
	T-527 MKT- Heights Boulevard 5 hours		

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	T-525 North Canal 3.25 hours		
	T- 520 Houston Avenue 0 hours		
	T-521 Little Thicket 2.25 hours		
Total		26.75	

These hours are included in the invoice back up.

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Bill To:			
Memorial Heights Redevelopment Authority			
C/O Melissa Morton			7/3/2021
1125 Cypress Station Dr. Bldg H-4		Charges through 6/30/2021	
Houston, TX 77090		Monthly Fee \$10,000	
Date		Time (Hrs.)	
6/1/2021	Engineering update, Maintenance Agreement, Change Order procedure, Employment Contract, Credit Card, Minutes, Invoice questions	3.50	
6/2/2021	Economic Development, HPW discussion, Invoices, Frost Bank, Maintenance Agreement, Change Order procedure, project manual, TTI	3.25	
6/3/2021	Minutes, ILA, Frost, PHSR, Agenda, MKT Follow up, WOB trail extension	2.50	
6/4/2021	Legislative items, change order procedure, Shepherd at Memorial	2.75	
6/5/2021	Shepherd at Memorial	0.50	
6/6/2021	--	0.00	
6/7/2021	Legislative items, meeting preparation, change order procedure, Shepherd/Durham, Vanguard, Frost, Dallas Coordination, Centerpoint	4.00	
6/8/2021	Engineering update, driveways, Shepherd/Durham, Fee Adjustment review, Eco Development, W Dallas Coordination, TAC, MKT	3.50	
6/9/2021	Project meeting, 401K, Maintenance Agreement, Frost, Mission Statement, Timesheet, 457B, Driveways, MKT, Fee Adjustment review, Bikeways	4.00	
6/10/2021	North Canal, Mission Statement, W Dallas Coordination, Shepherd/Durham, 457B, Frost	3.75	

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6/11/2021	Director Discussion, Hanover Discusion, 457 B, TPC, resident discussion, Shepherd/Durham	4.00	
6/12/2021	--	0.00	
6/13/2021	--	0.00	
6/14/2021	457, Near Northside Capital Improvement Meeting, Shepherd at Memorial, Timesheet, TMA contract, Administrative Expense review, Capital improvement Meeting	4.25	
6/15/2021	Engineering update, 457B, SWA Package, Timesheet, final plan review, HGAC prep, North Canal, W Dallas, Captital Projects, Change Order Procedure, Contract	3.75	
6/16/2021	TAC, automated vehicle presentation, TMA contract, Frost, Administration Expense review, Business Credit Card, HGAC, Employment Contract, Mission Statement, 457B, Agenda, North Canal, Work Authorizations	4.75	
6/17/2021	Shepherd/Durham, TGC Work Authorization, Hanover Follow up, Fee Adjustment, Frost Accounts, Agenda, Bond Detail, Meeting Locations, Investment Report, North Canal	4.50	
6/18/2021	Recreational Grants, Bond Requisition, Economic Development, 457B, Shepherd/Durham, North Canal, Hanover, Employment Contract, Frost	3.00	
6/19/2021	--	0.00	
6/20/2021	--	0.00	
6/21/2021	Frost, TXPOOL, Regions Bank, 457B, HGAC, Grant Opportunities, Bank Transfer, Invoices, Unpaid Bills	2.25	
6/22/2021	Enginnering update, Frost, ACH items, HPW, Little Thicket, Financials, iInvoices, Hanover, Work Authorizations, Houston First, TGC, Director discussion	2.75	
6/23/2021	Little Thicket, Work authorizations, SAM renewal, Centerpoint, Shepherd Durham, Goodman Work Authorization, Equitax Contract, GID payment, Heights MKT, ILA with City, Invoices, 457B, Discussion with Attorney, Agenda Notes	4.50	

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6/24/2021	Board Meeting, 457B, GID, TMA follow up, TexPool, Frost, Capital Projects	3.00	
6/25/2021	TPC, Director Discussion, Shepherd/Durham, 457B, Hanover, Little Thicket	3.75	
6/26/2021	--	0.00	
6/27/2021	--	0.00	
6/28/2021	Frost Bond Account, SWA Package, Boards and Commissions, Employment discussion, TexPool - transfers to Frost, TexPool - Regions, City Auditor, Houston Heights, Construction Fundamentals, Maintenance Agreements, Shepherd/Durham, Capital Projects, GID, Database, Frost Accounts, Discussion with Controllers office, Drainage issues	4.25	
6/29/2021	Maintenance Agreements, TexPool Regions, TexPool Frost, Website, Engineering update, 457B, Shepherd/Durham, Capital Projects, Frost, MWBE Databases	4.00	
6/30/2021	Frost, TexPool, 457B, Shepherd/Durham, MWBE, website discussion	3.50	
Total		80.00	



# Invoice

Date	Invoice #
6/30/2021	2220

Bill To
Memorial Heights Redevelopment Authority Sanford Kuhl Hagan Kugle Parker Kahn 1980 Post Oak Blvd Ste 1380 Houston, TX 77056

Terms	Due Date
Net 30	7/30/2021

Serviced	Description	Hours	Rate	Amount
6/30/2021	May and June 2021 CPA Services	2	1,460.00	2,920.00
6/30/2021	Preparing documents for bond, running reports, Review of Bond agreement and covenants, update documents for bond through current spending, manage new bank account transition set up, CIP documents per City request	7.02	125.00	877.50
6/30/2021	New Bank checks and check envelopes		194.66	194.66
6/30/2021	Additional checks processed mid meeting all of FY2021	6	200.00	1,200.00

Please Remit Payment to: The Morton Accounting Service 1125 Cypress Station Dr. Bldg H-4 Houston, TX 77090	<b>Total</b>	\$5,192.16
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$5,192.16

or via the Intuit payment link in the email.