

**NOTICE OF JOINT MEETING  
MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY  
AND  
REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS**

**THIS MEETING WILL BE CONDUCTED BY  
TELEPHONE/VIDEOCONFERENCE**

**TO: THE BOARDS OF DIRECTORS OF THE MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY AND REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the Memorial-Heights Redevelopment Authority (the "Authority") will hold a telephonic/video conference joint meeting with the Board of Directors of the Reinvestment Zone Number Five, City of Houston, Texas, (the "Zone"), open to the public, at 10:00 a.m. on April 22, 2021.

**To Participate by Telephone:** dial [832-856-3756](tel:832-856-3756) and enter Conference ID: 125 008 732#.

**To Participate by Videoconference (note, link not compatible with Safari browser):** [Click here to join the meeting](#)

If participating by videoconference, downloading the Microsoft Teams app in advance of the meeting is suggested but not required.

This telephonic and video conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government Code, as described below. Electronic copies of the meeting materials are available at <https://memorialheightstirz5.com/meetings/> at such time as the meeting occurs or by contacting Susan Demiany at [Demiany@SKLaw.us](mailto:Demiany@SKLaw.us). At the meeting, the following items will be considered and acted on:

**A. CALL TO ORDER:**

1. **Receive comments and questions from the public;**

**B. CONSENT AGENDA:**

2. **Minutes of previous meetings:**
  - a. Approve Authority minutes of March 4, 2021;
  - b. Approve Zone minutes of March 4, 2021;
3. **Developer Reports (Authority only):**
  - a. Quarterly GID update;
  - b. Quarterly Hanover update;
4. **Consider renewal of insurance policies (Authority only);**
5. **Financial matters (Authority only):**
  - a. Receive Financial Report Summary, including account and fund activity statements;
6. **Establish 2022 meeting dates;**

**C. AGENDA:**

7. **Chair Report (Authority only);**
8. **President Report;**
9. **Tax Increment Contract Revenue Bonds, Series 2021 (Authority only):**
  - a. Bond funding update;
  - b. Review flow of funds;
  - c. Review and approve Post Issuance Compliance Policy and Procedures;
  - d. Review and approve Depository Pledge Agreement [Regions];
10. **Projects and Engineering (Authority only):**
  - a. **Shepherd/Durham and Selected Cross Streets Reconstruction [CIP Project T-0523A]:**
    - i) Update on project development:
      - A. Approve JIC Work Authorization T-0523A No. 5 [Phase II Design];
      - B. Approve JIC Work Authorization T-0523A No. 6 [Phase I CPS];
    - ii) Project Flow presentation;
    - iii) Authorize RFQ for Project Management;

- b. **North Canal Project** [CIP Project T-0525]:
  - i) Update on project development;
- c. **Heights Boulevard Bicycle and Pedestrian Safety Improvements** [CIP Project T-0527]:
  - i) Update on project development;
- d. **West Dallas Restriping Project** [CIP Project T-0528];
  - i) Update on project development;
- e. **Trail Segment between White Oak Bayou and Memorial Park** [CIP Project T-0530];
  - i) Update on project development;
- f. **Heights Boulevard Bicycle and Pedestrian Safety Improvements, West Dallas Restriping Project, Trail Segment between White Oak Bayou and Memorial Park [construction portion]** [CIP Project T-0531]:
  - i) Update on project;
  - ii) Authorize advertisement for bids and authorize Projects Committee to approve award of contract;
- g. Approve related pay estimates or change orders, or other design, construction, or management contract administration items, and authorize other appropriate action;
- 11. **Financial matters** (*Authority only*):
  - a. Banking relationship update;
  - b. Authorize credit card for Authority expenses;
  - c. Authorize payment of invoices;
  - d. Review budget for fiscal year ending June 30, 2022, and authorize submittal to the City;
  - e. Confirm engagement of Auditor for fiscal year ending June 30, 2021;
  - f. Authorize other appropriate action;
- 12. **Attorney Report**;
- 13. **Executive Session** (*Authority only, the Zone will recess for duration of closed session*):
  - a. **Convene executive session** for attorney consultation on authorized matters pursuant to Open Meetings Act, § 551.071, Government Code; deliberations regarding purchase, exchange, lease, or value of real property pursuant to Open Meetings Act, §551.072, Government Code; and/or deliberations regarding economic development negotiations pursuant to Open Meetings Act, § 551.087, Government Code;
  - b. **Reconvene public session** and authorize appropriate action regarding executive session discussion;
- 14. **Consider, confirm, or ratify actions of the Authority, as necessary** (*Zone only*);
- 15. **Adjourn.**

Pursuant to actions by the Governor of the State of Texas on March 16, 2020, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the COVID-19 pandemic. These actions allow governmental bodies to conduct meetings by telephone and/or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19.



SKLaw, Attorneys for the Authority and the Zone