

**NOTICE OF JOINT MEETING  
MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY  
AND  
REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS**

**THIS MEETING WILL BE CONDUCTED BY  
TELEPHONE/VIDEOCONFERENCE**

**TO: THE BOARDS OF DIRECTORS OF THE MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY AND REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the Memorial-Heights Redevelopment Authority (the "Authority") will hold a telephonic/video conference joint meeting with the Board of Directors of the Reinvestment Zone Number Five, City of Houston, Texas, (the "Zone"), open to the public, at 10:00 a.m. on January 28, 2021.

**To Participate by Telephone:** dial 832-856-3756 and enter Conference ID: 278 967 109#

**To Participate by Videoconference (note, link not compatible with Safari browser):** [Click here to join the meeting](#)

If participating by videoconference, downloading the Microsoft Teams app in advance of the meeting is suggested but not required.

This telephonic and video conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government Code, as described below. Electronic copies of the meeting materials are available at <https://memorialheightstirz5.com/meetings/> at such time as the meeting occurs or by contacting Susan Demiany at [Demiany@SKLaw.us](mailto:Demiany@SKLaw.us). At the meeting the following items will be considered and acted on:

1. **Minutes of previous meetings:**
  - a. Approve Authority minutes of October 22, 2020;
  - b. Approve Zone minutes of October 22, 2020;
2. **Receive comments and questions from the public;**
3. **Chair Report (Authority only);**
4. **President Report (Authority only):**
  - a. Hanover Update;
  - b. GID Update;
5. **Projects and Engineering (Authority only):**
  - a. **Receive Projects Committee Report:**
    - i) Approve J|C Work Authorization No. 1 [FY2021] [general services];
    - ii) Review Potential Project List;
  - b. **Houston Avenue/White Oak Drive Intersection [CIP Project T-0520]:**
    - i) Update on construction matters [RAC Industries, LLC];
  - c. **Shepherd/Durham and Selected Cross Streets Reconstruction [CIP Project T-0523A]:**
    - i) Update on project development;
    - ii) Approve TGC Work Authorization T-0523A No. 5;
  - d. **Heights Boulevard Bicycle and Pedestrian Safety Improvements [CIP Project T-0527]:**
    - i) Update on project development;
  - e. **North Canal Project [CIP Project T-0525]:**
    - i) Update on project development;
  - f. **West Dallas Restriping Project [CIP Project T-0528];**
    - i) Update on project development;
  - g. **Trail Segment between White Oak Bayou and Memorial Park [CIP Project T-0530];**
    - i) Update on project development;
  - h. **Heights Boulevard Bicycle and Pedestrian Safety Improvements, West Dallas Restriping Project, Trail Segment between White Oak Bayou and Memorial Park [construction portion] [CIP Project T-0531]:**
    - i) Update on project;

- ii) Approve JJC Work Authorization T-0531 No. 1;
- i. Approve related pay estimates or change orders, or other design, construction, or management contract administration items, and authorize other appropriate action;
- 6. **Approve Committee Appointments;**
- 7. **Adopt Resolution Expressing Intent to Reimburse Expenditures to be Incurred;**
- 8. **Financial matters (Authority only):**
  - a. Receive Finance Committee Report;
  - b. Progress update – Banking Relationship;
  - c. Receive Financial Report Summary, including account and fund activity statements;
  - d. Authorize payment of invoices;
  - e. Investment Report; and
  - f. Authorize other appropriate action;
- 9. **Communications (Authority only):**
  - a. Receive Communications Committee Report;
  - b. Authorize Memorial Heights Phone Number; and
  - c. Memorial Heights Backgrounds for Teams/Zoom and other electronic meetings;
- 10. **Zone Financing and Bond discussion [Masterson Advisors, LLC];**
- 11. **Series 2021 Tax Increment Contract Revenue Bonds:**
  - a. Approve RFP for Underwriter and authorize Long Term Finance Committee to select Underwriter;
  - b. Approve Resolution Approving Engagement Letter for Disclosure Counsel and authorize execution of Engagement Letter;
  - c. Authorize preparation of the Preliminary Official Statement;
  - d. Authorize other appropriate action;
- 12. **Attorney Report;**
- 13. **Executive Session (Authority only, the Zone will recess for duration of closed session):**
  - a. **Convene executive session** for attorney consultation on authorized matters pursuant to Open Meetings Act, § 551.071, Government Code; deliberations regarding purchase, exchange, lease, or value of real property pursuant to Open Meetings Act, §551.072, Government Code; and/or deliberations regarding economic development negotiations pursuant to Open Meetings Act, § 551.087, Government Code;
  - b. **Reconvene public session** and authorize appropriate action regarding executive session discussion;
- 14. **Consider, confirm, or ratify actions of the Authority, as necessary (Zone only);**
- 15. **Adjourn.**

Pursuant to actions by the Governor of the State of Texas on March 16, 2020, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the COVID-19 pandemic. These actions allow governmental bodies to conduct meetings by telephone and/or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19.




---

SKLaw, Attorneys for the Authority and the Zone