

Memorial Heights Redevelopment Authority
Unpaid Bills Detail
As of September 17, 2020

Type	Date	Num	Memo	Due Date	Open Balance
eLsqrd Media Group					
Bill	09/10/2020	2	Maintenance, Support, Hosting and Email Marketing	09/20/2020	4,776.00
Total eLsqrd Media Group					4,776.00
Goodman Corporation					
Bill	08/31/2020	8-2020-43	MRA108.2 Project - Project Initiation and Design Phase	09/10/2020	4,250.00
Total Goodman Corporation					4,250.00
Jones & Carter Inc.					
Bill	08/31/2020	00309443	Work Order 1 - Through Aug 28,2020	09/10/2020	830.00
Bill	08/31/2020	00309442	Work Order 2 - Through Aug 28,2020	09/10/2020	4,112.50
Bill	08/31/2020	00309444	T0523A Shepherd Durham Cross Streets - Through August 28, 2020	09/10/2020	10,947.50
Bill	08/31/2020	00309445	T0523A Shepherd Durham Cross Streets Final Design - Through Aug 28,2...	09/10/2020	173,409.20
Bill	08/31/2020	00309446	Work Order 7 - Through Aug 28, 2020	09/10/2020	2,070.00
Bill	08/31/2020	00309447	Work Order 1 - Through Aug 28, 2020	09/10/2020	6,217.50
Bill	08/31/2020	00309448	Work Order 1 - Through Aug 28, 2020	09/10/2020	1,892.50
Total Jones & Carter Inc.					199,479.20
McCall Gibson Swedlund Barfoot PLLC					
Bill	09/03/2020	2020 Audit Interim	2020 Audit Interim	09/13/2020	6,000.00
Total McCall Gibson Swedlund Barfoot PLLC					6,000.00
Sanford Kuhl Hagan Kugle Parker Kahn					
Bill	08/31/2020	20-1844	Admin/Meeting through August 2020	09/10/2020	140.00
Bill	08/31/2020	20-1845	Legal services through August 2020	09/10/2020	2,016.75
Bill	08/31/2020	20-1846	Legal services through August 2020	09/10/2020	31.25
Bill	08/31/2020	20-1847	Legal services through August 2020	09/10/2020	276.25
Bill	08/31/2020	20-1848	Legal services through August 2020	09/10/2020	97.50
Total Sanford Kuhl Hagan Kugle Parker Kahn					2,561.75
SMW Principle Solutions, Inc.					
Bill	08/31/2020	1292	August Consulting 2020	09/10/2020	10,000.00
Total SMW Principle Solutions, Inc.					10,000.00
The Morton Accounting Services					
Bill	08/31/2020	2091	July and August CPA Services	09/10/2020	3,700.00
Total The Morton Accounting Services					3,700.00
TOTAL					230,766.95



INVOICE

GDHFW LLC dba eLsqrd Media Group
48 Wellington Court
Missouri City, Texas 77459
United States

256-248-9715
www.elsqrd.com

BILL TO
Memorial Heights RDA/TIRZ 5
Melissa Morton
1980 Post Oak Blvd.
Suite 1380
Houston, Texas 77056
United States

melissacpa@themortonassociates.com

Invoice Number: 2

Invoice Date: September 10, 2020

Payment Due: September 10, 2020

Amount Due (USD): \$4,776.00

[Pay Securely Online](#)

Items	Quantity	Price	Amount
Payment On-Going Client Technical Support, Website Maintenance, and Hosting for 1 Year	12	\$398.00	\$4,776.00

Total: \$4,776.00

Amount Due (USD): \$4,776.00

Pay Securely Online

link.waveapps.com/tjjg5h-cvxaf6

Notes / Terms

Here is the detailed proposal for the above services:
<https://drive.google.com/file/d/1yIrLnQZC50vMhwMvTSM2073tezd68znpj/view?usp=sharing>

If making a payment via physical check, please make payable to GDHFW LLC dba eLsqrd Media Group

The Goodman Corporation
 3200 Travis Street, Ste. 200
 Houston, TX 77006

Invoice

Bill To

Date

Invoice #

MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056

8/31/2020

8-2020-43

Terms

Project
MRA108.2

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 – Project Initiation, Administrative Requirements, Design Phase Coordination, and Reporting	85,000.00	50%	5.00%	4,250.00

Total	\$4,250.00
Balance Due	\$4,250.00

Phone #	Fax #
713-951-7951	713-951-7957



**THE GOODMAN
CORPORATION**

TBPE NO. F-19990

HOUSTON: 3200 Travis Street
Suite 200
Houston, TX 77006

AUSTIN: 911 W. Anderson Lane
Suite 200
Austin, TX 78757

PHONE: (713) 951-7951

PROGRESS REPORT

THEGOODMANCORP.COM

To: Sherry Weesner, P.E.
From: Jim Webb
Date: September 1, 2020
Re: Shepherd, Durham and Selected Street Reconstruction – Project Initiation and Design Phase Support (MRA108.2) – August 2020

Task	Previous % Complete	Current % Complete
1 – Project Initiation and Design Phase	50%	55%

Comments:

- Coordination with FHWA regarding regularly scheduled progress meetings.
- Updates to procurement policies and procedures and related coordination.
- Coordination with design team related to project status.

The Goodman Corporation
 3200 Travis Street, Ste. 200
 Houston, TX 77006

Invoice

Bill To

Date

Invoice #

MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056

8/31/2020

8-2020-44

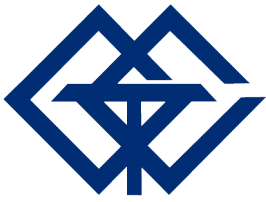
Terms

Project
MRA109

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 - General Planning Support	15,000.00	Hrly	9.92%	1,488.00

Total	\$1,488.00
Balance Due	\$1,488.00

Phone #	Fax #
713-951-7951	713-951-7957



THE GOODMAN CORPORATION

TBPE NO. F-19990

HOUSTON:

3200 Travis Street
Suite 200
Houston, TX 77006

AUSTIN:

911 W. Anderson Lane
Suite 200
Austin, TX 78757

PROGRESS REPORT

PHONE: (713) 951-7951

THEGOODMANCORP.COM

To: Sherry Weesner, P.E.
From: Monisha Khurana
Date: September 1, 2020
Re: General Planning Support W.A. #3 (MRA109) – August 2020

Task	Previous % Complete	Current % Complete
	Hourly	Hourly

1 – General Planning Support

Comment:

- Discuss Highway Safety Improvement Program (HSIP) opportunity with MHRA staff.
- Review and revise previous submission and update with required crash data.
- Coordinate HSIP documentation re: Yale & Center project and provide to MHRA staff for review.
- Transmit memo to COH staff.
- Discuss MKT Bridge and funding options for replacement.

Rate Category	Hours	2020 Rate	Invoice Amount
Admin I		\$88	
Associate II	10.70	\$102	\$1,091.40
Engineer I		\$141	
VP Engineer	.75	\$204	\$153.00
Senior Associate I		\$120	
Senior Associate II		\$131	
Senior Associate III		\$146	
Admin Executive		\$157	
Senior Vice President		\$190	
VP/Executive I		\$178	
VP/Executive II		\$201	
VP/Executive III	1.05	\$232	243.60
AMOUNT			\$1,488.00
NOT TO EXCEED TOTAL			\$15,000.00
PREVIOUS AMOUNT BILLED			\$5,146.80
REMAINING BALANCE			\$8,365.20

BILLING MEMO

TO: Sherry Weesner

FROM: Kristen Hennings

DATE: September 4, 2020

RE: Jones|Carter Invoice – For Services from August 1, 2020 to August 28, 2020

Tasks Completed for Current Invoicing Period:

- Work Authorization 1 – General Authorization
 - Coordination with Projects Committee.
 - Update COH MWDBE database.
 - Coordination with Hanover.
- Work Authorization 2 – Houston Avenue/White Oak Drive Intersection
 - Coordination with CenterPoint, RAC, and HPW for permanent power to traffic signal and acceptance by HPW.
- Work Authorization 6 – Little Thicket Park
 - Project complete
- Work Authorization 7 – Heights Blvd. Pedestrian & Bicycle Safety – Preliminary Engineering
 - Address comments from HPW.
 - Submit 100% plans to HPW.
- Work Authorization 8 – Reconstruct Bridges Over White Oak (Part of North Canal Project)
 - No action.
- T-0523A Work Authorization No. 1 – Shepherd Durham Grant Coordination
 - No action.
- T-0523A Work Authorization No. 2 – Shepherd Durham and Selected Cross Streets Reconstruction Project – Preliminary Engineering Report
 - Continued environmental site assessment.
 - Updated Landscape concepts.
- T-0523A Work Authorization No. 3 – Shepherd Durham and Selected Cross Streets Reconstruction Project – Phase 1 Final Design
 - Continue project design.
- T-0528 Work Authorization No. 1 – West Dallas Restriping Project – Final Design
 - Addressed comments on 60% plans.

Billing Memo: September 4, 2020
Page 2

- Submitted 90% plans to HPW.
- T-0530 Work Authorization No. 1 – White Oak Bayou Trail to Memorial Park Connection – Final Design
 - Coordinated with HPW on review of 60% plans.

TASK	Original Budget	Additional Authorization	Total Authorization	Previously Invoiced	Current Invoice	Remaining Budget	Current MWDBE Participation
Work Authorization No. 1 General	\$ 51,598.00	\$ 215,380.00	\$ 266,978.00	\$ 245,125.60	\$ 830.00	\$ 21,022.40	1.50%
Work Authorization No. 2 Houston Ave/White Oak Dr Intersection (T-0520)	\$ 30,000.00	\$ 531,580.00	\$ 531,580.00	\$ 521,444.11	\$ 4,112.50	\$ 6,023.39	9.94%
Basic Services	\$ -	\$ 349,519.40	\$ 349,519.40	\$ 346,390.02	\$ 3,129.38	\$ 0.00	
Additional Services	\$ -	\$ 131,782.60	\$ 131,782.60	\$ 131,771.41	\$ 11.19	\$ 0.00	
Reimbursable Expenses	\$ -	\$ 50,278.00	\$ 50,277.64	\$ 43,282.68	\$ 971.93	\$ 6,023.03	
Work Authorization No. 3 Front End Specifications (T-0518)	\$ 5,380.00	\$ -	\$ 5,380.00	\$ 5,380.00	\$ -	\$ -	0.00%
Work Authorization No. 4 Shepherd Drive PER (T-0523A)	\$ 961,000.00	\$ (683,372.66)	\$ 277,627.34	\$ 277,627.34	\$ -	\$ -	33.78%
Work Authorization No. 5 Durham Drive Grant App. (T-0523B)	\$ 15,000.00	\$ 183,420.69	\$ 198,420.69	\$ 198,420.69	\$ -	\$ -	46.71%
Work Authorization No. 6 Little Thicket Park (T-0521)	\$ 70,899.00	\$ -	\$ 70,899.00	\$ 66,894.48	\$ -	\$ 4,004.52	53.31%
Work Authorization No. 6 Little Thicket Park - Final Design (T-0521)			\$ 168,976.00	\$ 152,923.96	\$ -	\$ 16,052.04	9.54%
Basic Services		\$ 21,630.00	\$ 75,160.00	\$ 69,732.50		\$ 5,427.50	
Additional Services		\$ 78,720.00	\$ 78,720.00	\$ 68,353.13		\$ 10,366.87	
Reimbursable Expenses		\$ 8,856.00	\$ 15,096.00	\$ 14,838.33	\$ -	\$ 257.67	
Work Authorization No. 7 - Heights Blvd. Pedestrian & Bicycle Safety - Preliminary Engineering (T-0527)	\$ 10,000.00	\$ 234,000.00	\$ 244,000.00	\$ 150,685.49	\$ 2,070.00	\$ 91,244.51	23.38%
Basic Services	\$ 10,000.00	\$ 116,400.00	\$ 126,400.00	\$ 93,614.75	\$ 2,070.00	\$ 30,715.25	
\$	-	\$ 101,620.00	\$ 101,620.00	\$ 57,057.54		\$ 44,562.46	
Reimbursable Expenses		\$ 15,980.00	\$ 15,980.00	\$ 13.20	\$ -	\$ 15,966.80	
T-0523A Work Authorization No. 1 - Grant Support							
General	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 8,717.20		\$ 11,282.80	0.00%
T-0523A Work Authorization No. 2 - Preliminary Engineering	\$ 1,028,100.00	\$ -	\$ 1,028,100.00	\$ 800,991.69	\$ 10,947.50	\$ 216,160.81	17.54%
Basic Services	\$ 404,700.00		\$ 404,700.00	\$ 404,695.00		\$ 5.00	
Additional Services	\$ 618,400.00		\$ 618,400.00	\$ 396,296.69	\$ 10,947.50	\$ 211,155.81	
Reimbursable Expenses	\$ 5,000.00		\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	
T-0523A Work Authorization No. 3 - Final Design Phase 1	\$ 3,008,100.00	\$ -	\$ 3,008,100.00	\$ 189,942.35	\$ 173,409.20	\$ 2,644,748.45	0.74%
Basic Services	\$ 1,257,800.00		\$ 1,257,800.00	\$ 125,780.00	\$ 125,780.00	\$ 1,006,240.00	
Additional Services	\$ 1,681,600.00		\$ 1,681,600.00	\$ 64,162.35	\$ 47,629.20	\$ 1,569,808.45	
Reimbursable Expenses	\$ 68,700.00		\$ 68,700.00	\$ -	\$ -	\$ 68,700.00	
T-0528 Work Authorization No. 1 - West Dallas Restriping	\$ 79,900.00	\$ -	\$ 79,900.00	\$ 35,834.75	\$ 6,217.50	\$ 37,847.75	0.00%
Basic Services	\$ 79,360.00	\$ -	\$ 79,360.00	\$ 35,834.75	\$ 6,217.50	\$ 37,307.75	
Additional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ 540.00	\$ -	\$ 540.00	\$ -	\$ -	\$ 540.00	
T-0530 Work Authorization No. 1 - White Oak to Memorial Park Trail Exten.	\$ 90,000.00	\$ -	\$ 90,000.00	\$ 53,136.25	\$ 1,892.50	\$ 34,971.25	0.00%
Basic Services	\$ 89,438.40		\$ 89,438.40	\$ 53,136.25	\$ 1,892.50	\$ 34,409.65	
Additional Services	\$ -		\$ -	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ 561.60		\$ 561.60	\$ -	\$ -	\$ 561.60	
TOTAL	\$ 2,191,977.00	\$ 481,008.03	\$ 2,811,961.03	\$ 2,428,210.56	\$ 199,479.20	\$ 365,790.47	



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$830.00

September 3, 2020
Project No: 14760-0001-00
Invoice No: 00309443

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO	
REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0001-00 MHRA WA1

Services include updates to COH MWDBE database, coordination with Hanover improvements and Council Member's office.

Professional Services from August 1, 2020 to August 28, 2020

Task 100 Program Management

	Hours	Rate	Amount	
Professional Engineer IV	3.00	215.00	645.00	
Professional Engineer III	1.00	185.00	185.00	
Totals	4.00		830.00	
Total Labor				830.00

Billing Limits	Current	Prior	To-Date
Total Billings	830.00	245,125.60	245,955.60
Limit			266,978.00
Remaining			21,022.40

TOTAL THIS INVOICE \$830.00



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$4,112.50

September 3, 2020
Project No: 14760-0002-00
Invoice No: 00309442

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO

REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0002-00 MHRA WA2 Houston Avenue at White Oak Drive
Services include coordination with RAC, CenterPoint, and HPW for permanent power to the traffic signal and acceptance by HPW.

Professional Services from August 1, 2020 to August 28, 2020

Task	100	Program Management			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	40,805.00	40,805.00
Limit					40,810.00
Remaining					5.00

Task	200	Final Design			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	141,553.00	141,553.00
Limit					141,555.40
Remaining					2.40

Task	210	Bike Lane Striping			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	17,554.00	17,554.00
Limit					17,554.00

Task	300	Construction Phase Services			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	34,642.75	34,642.75
Limit					34,645.00
Remaining					2.25

Task	400	Bid Phase Services			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	4,657.00	4,657.00
Limit					4,658.00
Remaining					1.00

Task	410	Traffic Signal Design			
Billing Limits			Current	Prior	To-Date
Total Billings			0.00	20,805.25	20,805.25
Limit					20,910.25
Remaining					105.00

Task	420	Drainage Impact Analysis			
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Billing Limits		Current	Prior	To-Date
Total Billings		0.00	11,590.00	11,590.00
Limit				11,608.00
Remaining				18.00

Task	430	Geotechnical Investigation		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	4,912.92	4,912.92
Limit				4,968.00
Remaining				55.08

Task	440	Phase I ESA		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	3,888.00	3,888.00
Limit				3,888.00

Task	450	Landscape Architecture		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	43,782.09	43,782.09
Limit				46,000.00
Remaining				2,217.91

Task	460	TDLR Review & Inspection		
Other Consultants				
6/10/2020	ADS Texas, PLLC			675.00
Total Consultants				675.00

Billing Limits		Current	Prior	To-Date
Total Billings		675.00	858.60	1,533.60
Limit				2,000.00
Remaining				466.40

Task	470	Urban Forestry		
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Task	500	Topographic Survey		
Billing Limits		Current	Prior	To-Date
Total Billings		0.00	20,487.60	20,487.60
Limit				20,487.60

Task	600	Field Project Representation		
		Hours	Rate	Amount
Construction Manager III		9.50	140.00	1,330.00
Professional Engineer IV		9.50	215.00	2,042.50
Professional Engineer III		.25	185.00	46.25
Engineer's Assistant II		.25	75.00	18.75
Totals		19.50		3,437.50
Total Labor				3,437.50

Billing Limits		Current	Prior	To-Date
Total Billings		3,437.50	115,253.25	118,690.75
Limit				139,978.50
Remaining				21,287.75

Task	800	Reimbursable Expenses		
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Billing Limits**Current****Prior****To-Date**

Total Billings

0.00

45,482.09

45,482.09

Limit

50,277.64

Remaining

4,795.55

TOTAL THIS INVOICE \$4,112.50



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$10,947.50

September 3, 2020
Project No: 14760-0004-02
Invoice No: 00309444

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO	
REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0004-02 T-0523A - Shepherd Durham and Selected Cross Streets Recon Project -
PER
T-0523A WA #2

Services include environmental site assessment and conceptual landscaping.

Professional Services from August 1, 2020 to August 28, 2020

Task 410 Technical Review Committee Meeting

	Hours	Rate	Amount
Professional Engineer IV	1.00	215.00	215.00
Admin II	.50	75.00	37.50
Totals	1.50		252.50
Total Labor			252.50

Billing Limits	Current	Prior	To-Date
Total Billings	252.50	48,508.75	48,761.25
Limit			49,015.90
Remaining			254.65

Task 420 Environmental Site Assessment (TGC)

Total Fee	170,100.00		
Percent Complete	32.0797	Total Earned	54,567.60
		Previous Fee Billing	49,542.60
		Current Fee Billing	5,025.00
		Total Fee	5,025.00

Task 440 Landscape Architecture - Concept (SWA)

Civil & Landscape Consultant			
8/26/2020	SWA Group, Inc.		5,670.00
	Total Consultants		5,670.00

Billing Limits	Current	Prior	To-Date
Total Billings	5,670.00	183,429.05	189,099.05
Limit			198,450.00
Remaining			9,350.95

TOTAL THIS INVOICE \$10,947.50



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$173,409.20

September 3, 2020

Project No: 14760-0004-03

Invoice No: 00309445

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO

REMIT ADDRESS:

ACH INFORMATION:

Jones & Carter, Inc. BB&T
P.O. Box 95562 Account #: 1440002564231
Grapevine, TX 76099-9708 Routing #: 111017694

Please send remittance advice to:
AccountsReivable@jonescarter.com

Payment Terms: Due upon Receipt

Project 14760-0004-03 T-0523A Shepherd, Durham, and Selected Cross Streets Recon. Phase 1
Final Design

T-0523A WA#3

Professional Services from August 1, 2020 to August 28, 2020

Task 200 Final Design Basic Services

Total Fee 1,257,800.00

Percent Complete 20.00 Total Earned 251,560.00
Previous Fee Billing 125,780.00
Current Fee Billing 125,780.00

Total Fee 125,780.00

Task 400 Additional Services
Function 01 Storm Water Pollution Prevention Plan

	Hours	Rate	Amount
Professional Engineer IV	.50	215.00	107.50
Totals	.50		107.50

Total Labor 107.50

Function 04 Traffic Signal Design

Total Fee 185,780.00

Percent Complete 25.00 Total Earned 46,445.00
Previous Fee Billing 30,653.70
Current Fee Billing 15,791.30

Total Fee 15,791.30

Function 05 Drainage Investigation and Hydraulic Impact Study

Total Fee 81,360.00

Percent Complete 53.00 Total Earned 43,120.80
Previous Fee Billing 11,390.40
Current Fee Billing 31,730.40

Total Fee 31,730.40

TOTAL THIS INVOICE \$173,409.20



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$2,070.00

September 3, 2020
Project No: 14760-0007-00
Invoice No: 00309446

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO

REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0007-00 Preliminary Engineering - Heights Blvd Pedestrian & Bicycle Safety Improvements (WA#7)

WA #7

Services include address comments from City of Houston and submit updated plans.

Professional Services from August 1, 2020 to August 28, 2020

Task 100 Planning Analysis

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	9,997.50	9,997.50
Limit			9,997.50

Task 200 Task A Heights Boulevard Bike Safety

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	49,311.00	49,311.00
Limit			49,311.00

Task 220 Task B MKT at Heights Boulevard

	Hours	Rate	Amount
Professional Engineer IV	1.00	215.00	215.00
Design Engineer II	6.50	120.00	780.00
Totals	7.50		995.00
Total Labor			995.00

Billing Limits	Current	Prior	To-Date
Total Billings	995.00	17,853.75	18,848.75
Limit			41,894.00
Remaining			23,045.25

Task 240 Task C MKT Safety Improvements

	Hours	Rate	Amount
Professional Engineer IV	5.00	215.00	1,075.00
Totals	5.00		1,075.00
Total Labor			1,075.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,075.00	8,491.25	9,566.25
Limit			24,195.00
Remaining			14,628.75

Task	400	Task A Heights Blvd. Geotechnical Investigation		
Billing Limits			Current	Prior
Total Billings			0.00	0.00
Limit				5,559.84
Remaining				5,559.84

Task	420	Task B MKT at Heights Geotechnical Investigation		
Billing Limits			Current	Prior
Total Billings			0.00	0.00
Limit				6,453.00
Remaining				6,453.00

Task	440	Task C MKT Safety Geotechnical Investigation		
Billing Limits			Current	Prior
Total Billings			0.00	0.00
Limit				6,161.40
Remaining				6,161.40

Task	460	Task B Traffic Signal Warrant Analysis		
Billing Limits			Current	Prior
Total Billings			0.00	5,117.50
Limit				7,126.25
Remaining				2,008.75

Task	480	Task B Traffic Signal Design		
Billing Limits			Current	Prior
Total Billings			0.00	0.00
Limit				18,080.00
Remaining				18,080.00

Task	500	Task A Heights Blvd. Topo Survey		
Billing Limits			Current	Prior
Total Billings			0.00	27,974.39
Limit				29,025.71
Remaining				1,051.32

Task	520	Task B MKT at Heights Topo Survey		
Billing Limits			Current	Prior
Total Billings			0.00	9,205.36
Limit				9,672.75
Remaining				467.39

Task	540	Task C MKT Safety Topo Survey		
Billing Limits			Current	Prior
Total Billings			0.00	18,507.79
Limit				18,507.79

Task	800	Reimburable Expenses		
Billing Limits			Current	Prior
Total Billings			0.00	508.20
Limit				16,005.60
Remaining				15,497.40

TOTAL THIS INVOICE \$2,070.00



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$6,217.50

September 3, 2020
Project No: 14760-0009-00
Invoice No: 00309447

Sherry Weesner
Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO	
REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0009-00 West Dallas Restriping Project
T-0528 WA #1

Services include addressing 60% comments from HPW and submittal of 90% plans to HPW for review.

Professional Services from August 1, 2020 to August 28, 2020

Task 200 Final Design

	Hours	Rate	Amount	
Professional Engineer IV	2.50	215.00	537.50	
Professional Engineer III	2.00	185.00	370.00	
Professional Engineer II	13.50	160.00	2,160.00	
Design Engineer II	26.25	120.00	3,150.00	
Totals	44.25		6,217.50	
Total Labor				6,217.50

Billing Limits	Current	Prior	To-Date
Total Billings	6,217.50	24,672.50	30,890.00
Limit			58,840.00
Remaining			27,950.00

TOTAL THIS INVOICE \$6,217.50



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$1,892.50

September 3, 2020
Project No: 14760-0010-00
Invoice No: 00309448

Sherry Weesner
Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO

REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0010-00 White Oak Bayou Trail to Memorial Park Connection
T-0530 WA #1

Services include preparation and submittal of the 60% design plans, specifications, and estimate.

Professional Services from August 1, 2020 to August 28, 2020

Task 200 Final Design

	Hours	Rate	Amount	
Professional Engineer IV	2.50	215.00	537.50	
Professional Engineer III	1.00	185.00	185.00	
Design Engineer II	9.75	120.00	1,170.00	
Totals	13.25		1,892.50	
Total Labor				1,892.50

Billing Limits	Current	Prior	To-Date
Total Billings	1,892.50	41,740.00	43,632.50
Limit			64,460.00
Remaining			20,827.50

TOTAL THIS INVOICE \$1,892.50

McCALL GIBSON SWEDLUND BARFOOT PLLC

Certified Public Accountants

13100 Wortham Center Drive
Suite 235
Houston, Texas 77065-5610
(713) 462-0341
Fax (713) 462-2708
E-Mail: mgsb@mgsbpllc.com

9600 Great Hills Trail
Suite 150W
Austin, Texas 78759
(512) 610-2209
www.mgsbpllc.com

September 3, 2020

Memorial-Heights Redevelopment Authority
c/o Melissa Morton
The Morton Accounting Services
1125 Cypress Station Drive
Building H4
Houston, TX 77090

Client Number: 575-00

Audit of Memorial-Heights Redevelopment
Authority as of and for the year ended June 30,
2020.

Interim Billing

\$ 6,000.00

SMW Principle Solutions, Inc.
P.O. Box130627 - 1900 West Gray
Houston, TX 77219
sherry@SMWPrincipleSolutions.com

INVOICE

BILL TO

Memorial Heights
Redevelopment Authority
C/O Melissa Morton
1125 Cypress Station Dr Bldg.
H-4
Houston, TX 77090

INVOICE # 1292
DATE 09/04/2020
DUE DATE 10/04/2020
TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Consulting Agreement August Consulting	1	10,000.00	10,000.00

BALANCE DUE **\$10,000.00**

SMW Principle Solutions, Inc.
PO Box 130627 1900 West Gray Houston, TX 77219

8/14/2020	Follow up North Canal	0.50	T-525
8/18/2020	Storm Water Discussion	0.75	T-523A
8/19/2020	MKT trail follow up	1.00	T-527
8/20/2020	Follow up S/D, Follow up Public Meeting	1.00	T-523A
8/24/2020	Jones and carter discussion, CenterPoint follow up,	1.00	T-523A
8/27/2020	Centerpoint questions, water and sewer question	1.00	T-523A
8/28/2020	Discussion with Goodman, Shephard/Durham follow up	1.00	T-523A
8/31/2020	Follow up with flood control, follow up with Goodman	1.00	T-523A
8/31/2020	Follow up MKT	0.50	T-527
8/31/2020	Follow up Little Thicket	0.50	T-521
	T- 530 - White Oak to Memorial Trail 1 hour		
	T-521 - Little Thicket .5 hours		
	T-523A Shepherd Durham 12.75 hours		
	T-527 MKT- Heights Boulevard 2.5 hours		
	T-525 North Canal .5 hours		
	T- 520 Houston Avenue 0 hours		
Total		17.25	

These hours are included in the invoice back up.

SMW Principle Solutions, Inc.
PO Box 130627 1900 West Gray Houston, TX 77219

Bill To:			
Memorial Heights Redevelopment Authority			
C/O Melissa Morton			9/4/2020
1125 Cypress Station Dr. Bldg H-4			8/31/2020
Houston, TX 77090			Monthly Fee \$10,000
Date	Description	Time (Hrs.)	
8/3/2020	Follow up Property Owner Database, Curb Cut Meeting, Follow up Keep Houston Beautiful, Follow up Increment Info From Gwen, Repayment follow up, CIP Revision, Directory Update, Invoice Follow up	3.25	
8/4/2020	Board Meeting Date follow up, Centerpoint Follow up, Follow up with CM Kamin's Office, Jones and Carter Meeting, Future of Inner Loop seminar, Answer questions for constituent, follow up increment letter, equitax increment numbers, follow up invoices, Discussion with Constituent and follow up, Depository Pledge Agreement	4.50	
8/5/2020	Unpaid bills follow up, directory follow up, access management follow up, HPW follow up, Inner loop development follow up, discussion with chair, follow up with flood control	2.75	
8/6/2020	Follow up HPW, Follow up increment numbers, equitax split parcel follow up, unpaid bills follow up, payment approval follow up, follow up with economic development, follow up with SKLaw	2.75	
8/7/2020	Split allocation follow up, SN 14 presentation	1.75	
8/10/2020	Increment discussion, ask Janice about bill signing, Publish sound bite to directors and website, public meeting follow up, Increment Letter follow up, SN 14 follow up, SN 15 follow up	3.50	
8/11/2020	MKT Heights Discussion, J&C update, potential annexation follow up, HSIP memo	2.75	
8/12/2020	BAC working Group, Land owner follow up, Bicycle follow up	2.25	
8/13/2020	SN14, Split allocation Letter, Public Meeting follow up, Bicycle Follow up, HSIP memo follow up	3.25	

SMW Principle Solutions, Inc.
PO Box 130627 1900 West Gray Houston, TX 77219

Bill To:			
Memorial Heights Redevelopment Authority			
C/O Melissa Morton			9/4/2020
1125 Cypress Station Dr. Bldg H-4			8/31/2020
Houston, TX 77090			Hourly Fee \$150.00
Date	Description	Time (Hrs.)	
8/3/2020	Follow up Property Owner Database, Curb Cut Meeting	2.00	T-523A
8/4/2020	Centerpoint Follow up	0.75	T-523A
8/4/2020	Discussion with Constituent and Follow up	1.00	T-530
8/5/2020	Access management follow up, HPW follow up, follow up with flood control	1.75	T-523A
8/6/2020	Follow up HPW	0.50	T-523A
8/10/2020	Publish sound bite to directors and website, public meeting follow up,	0.75	T-523A
8/11/2020	MKT Heights Discussion,	1.00	T-527
8/13/2020	Public Meeting follow up	0.50	T-523A
8/14/2020	Follow up S/D	0.75	T-523A

SMW Principle Solutions, Inc.
PO Box 130627 1900 West Gray Houston, TX 77219

8/14/2020	SN 14 follow up, Follow up S/D, Follow up North Canal, Discussion with CM Office, Follow up J&C	2.25	
8/17/2020	Discussion with Chair, Bike Share Follow up, TxPool follow up	1.75	
8/18/2020	Jones and Carter discussion, SN 15, Discussion with Economic Development, Storm Water Discussion	3.25	
8/19/2020	Scheduling, SN 15 follow up, Invoice follow up, MKT trail follow up	2.75	
8/20/2020	Follow up MKT Bridge, Follow up w/Goodman, Follow up BAC, Follow up S/D, Follow up Unpaid Bills, Follow up Public Meeting	2.75	
8/21/2020	Follow up Banking, Follow up Audit, Follow up CIP, Follow up Increment Question	2.25	
8/24/2020	Jones and carter discussion, Center point follow up, Invoices, discussion with chair	2.50	
8/25/2020	Jones and Carter Discussion, Discussion with January Advisors, Invoices, landowner discussion, set up meeting with Economic Development, MKT Bridge discussion, banking follow up, follow up TML, drainage discussion follow up, Bcycle follow up,	3.75	
8/26/2020	Banking discussion, Invoices, Equitax follow up, ACH question, Follow up increment questions, Bcycle, Banking follow up	2.50	
8/27/2020	Discussion with Director, Agenda for meeting with economic development, invoices, Centerpoint questions, MWBE report, CIP edit, Equitax, MKT, Increment issue, water and sewer question	3.75	
8/28/2020	Invoices, Discussion with Goodman, Reschedule meeting with Economic Development, Electronic Payments to City follow up, Shephard/Durham follow up, Discussion with Economic development	2.75	

SMW Principle Solutions, Inc.
PO Box 130627 1900 West Gray Houston, TX 77219

8/31/2020	Discussion with Frost Bank, records management, follow up with flood control, follow up with Equitax, follow up with Economic Development, Follow up unpaid bills, follow up with Goodman, invoices, follow up with Jones and Carter, follow up MKT, follow up Little Thicket,	3.50	
Total		60.50	

SANFORD KUHL HAGAN KUGLE PARKER KAHN LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056

MEMORIAL HEIGHTS REDEVELOPMENT
AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Statement

Date
8/31/2020

Date	Transaction	Amount	Balance		
07/30/2020	1023.01 - Administrative & Meeting- INV #20-1720. Orig. Amount \$278.75. July 2020	278.75	278.75		
08/28/2020	INV #20-1844. Orig. Amount \$140.00. August 2020	140.00	418.75		
07/30/2020	1023.02 - General- INV #20-1721. Orig. Amount \$7,361.30. July 2020	7,361.30	7,780.05		
08/28/2020	INV #20-1845. Orig. Amount \$2,016.75. August 2020	2,016.75	9,796.80		
08/28/2020	1023.22 - T-0521 - LITTLE THICKET PARK- INV #20-1846. Orig. Amount \$31.25. August 2020	31.25	9,828.05		
07/30/2020	1023.24 - T-0523 - SHEPHER/DURHAM RECON- INV #20-1722. Orig. Amount \$2,028.75. July 2020	2,028.75	11,856.80		
08/28/2020	INV #20-1847. Orig. Amount \$276.25. August 2020	276.25	12,133.05		
08/28/2020	1023.27 - T-0525 N. CANAL PROJECT- INV #20-1848. Orig. Amount \$97.50. August 2020	97.50	12,230.55		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Total Amount Due
0.00	2,561.75	9,668.80	0.00	0.00	\$12,230.55

Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056
(713) 850-9000

Bill To:

MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Invoice #: 20-1844

Invoice Date: 8/28/2020

Services Rendered Through: 8/27/2020

MATTER: 1023.01 - Administrative & Meeting

	Date	Description	Hrs.	Amount
SVD ...	8/4/2020	Attention to meeting scheduling and use of United Way facilities. Administration of correspondence of and Director and consultant documentation and contact information.	0.6	60.00
SVD ...	8/5/2020	Continued attention to United Way meeting scheduling, and related communications.	0.5	50.00
SVD ...	8/27/2020	Continued attention to meeting scheduling.	0.3	30.00

Total \$140.00

Payments/Credits \$0.00

Balance Due \$140.00

Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056
(713) 850-9000

Bill To:

MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Invoice #: 20-1845

Invoice Date: 8/28/2020

Services Rendered Through: 8/27/2020

MATTER: 1023.02 - General

	Date	Description	Hrs.	Amount
LCD ...	7/29/2020	Email exchange with R. Collins of Regions Bank; email exchange with Frost Bank; finalize Director service and eligibility memo.	0.75	243.75
LCD ...	7/30/2020	Review response regarding authorized collateral used by Frost Bank.	0.25	81.25
SVD ...	7/30/2020	Administration of Investment Officer training documentation.	0.25	31.25
PJK -...	7/30/2020	Attention to COH actions; Attention to Director service.	0.8	260.00
LCD ...	7/31/2020	Telephone conference with T. Arellano of Frost regarding proposal of bank charges; email exchange with S. Weesner; forward statements to same.	0.25	81.25
PJK -...	8/5/2020	Attention to meeting protocol.	0.4	130.00
LCD ...	8/6/2020	Telephone conference with S. Weesner regarding TIRZ general planning.	0.25	81.25
PJK -...	8/6/2020	Attention to funding and increment issues; Attention to COH actions and debt cap; Telephone conference with S. Weesner and L. Davis.	0.8	260.00
PJK -...	8/10/2020	Attention to COH actions and requirements; Attention to increment tracking; Telephone conference at A. Lents.	0.8	260.00
LCD ...	8/10/2020	Conference update regarding increment issue; review tax consultant services.	0.5	162.50
SVD ...	8/10/2020	Compilation and transmittal of documents to Financial Advisor. Attention to tax increment related documentation.	0.6	75.00
LCD ...	8/12/2020	Review Equitax contract; communications regarding same.	0.25	81.25
SVD ...	8/17/2020	Administration of TexPool documentation.	0.3	37.50
LCD ...	8/25/2020	Review B Cycle contribution proposal.	0.25	81.25
SVD ...	8/25/2020	Administration of TML documentation.	0.3	37.50
EXP...				
	7/28/2020	July 2020 - Copies		3.00
	8/27/2020	United Way Meeting Room Deposit		100.00
	8/28/2020	August 2020 - Offsite Document Storage		10.00
		TOTAL REIMBURSABLE EXPENSES		113.00

Total	\$2,016.75
Payments/Credits	\$0.00
Balance Due	\$2,016.75

Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056
(713) 850-9000

Bill To:

MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Invoice #: 20-1846
Invoice Date: 8/28/2020
Services Rendered Through: 8/27/2020

MATTER: 1023.22 - T-0521 - LITTLE THICKET PARK

Date	Description	Hrs.	Amount
SVD ... 8/18/2020	Attention to contractor insurance documentation.	0.25	31.25

Total	\$31.25
Payments/Credits	\$0.00
Balance Due	\$31.25

Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056
(713) 850-9000

Bill To:

MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Invoice #: 20-1847
Invoice Date: 8/28/2020
Services Rendered Through: 8/27/2020

MATTER: 1023.24 - T-0523 - SHEPHER/DURHAM RECON

	Date	Description	Hrs.	Amount
PJK -...	7/30/2020	Attention to Federal grant funding issues.	0.6	195.00
LCD ...	8/19/2020	Verify revisions to build procurement policy.	0.25	81.25

Total	\$276.25
Payments/Credits	\$0.00
Balance Due	\$276.25

Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056
(713) 850-9000

Bill To:

MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Invoice #: 20-1848

Invoice Date: 8/28/2020

Services Rendered Through: 8/27/2020

MATTER: 1023.27 - T-0525 N. CANAL PROJECT

Date	Description	Hrs.	Amount
LCD ... 8/11/2020	Attention to advertisement for bids authorization, and related communications with Engineer.	0.3	97.50

Total \$97.50

Payments/Credits \$0.00

Balance Due \$97.50



Invoice

Date	Invoice #
8/31/2020	2091

Bill To
Memorial Heights Redevelopment Authority Sanford Kuhl Hagan Kugle Parker Kahn 1980 Post Oak Blvd Ste 1380 Houston, TX 77056

Terms	Due Date
Net 30	9/30/2020

Served	Description	Hours	Rate	Amount
8/31/2020	July and August 2020 CPA Services	2	1,250.00	2,500.00
8/31/2020	Additional checks processed mid meeting all of FY2020		1,200.00	1,200.00

Please Remit Payment to: The Morton Accounting Service 1125 Cypress Station Dr. Bldg H-4 Houston, TX 77090	Total	\$3,700.00
	Payments/Credits	\$0.00
	Balance Due	\$3,700.00

or via the Intuit payment link in the email.