

**NOTICE OF JOINT MEETING  
MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY  
AND  
REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS**

**THIS MEETING WILL BE CONDUCTED BY  
TELEPHONE/VIDEOCONFERENCE**

**TO: THE BOARDS OF DIRECTORS OF THE MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY AND REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the Memorial-Heights Redevelopment Authority (the "Authority") will hold a telephonic/video conference joint meeting with the Board of Directors of the Reinvestment Zone Number Five, City of Houston, Texas, (the "Zone") at 10:00 a.m. on April 23, 2020.

**To Participate by Telephone:** dial [+1 832-856-3756](tel:+18328563756) and enter Conference ID: 284 144 841#

**To Participate by Videoconference (note, link not compatible with Safari browser):** [Join Microsoft Teams Meeting](#)

If participating by videoconference, downloading the Microsoft Teams app in advance of the meeting is suggested but not required.

This telephonic and video conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government Code, as described below. Electronic copies of the meeting materials are available at <https://memorialheightstirz5.com/meetings/> at such time as the meeting occurs or by contacting Susan Demiany at [Demiany@SKLaw.us](mailto:Demiany@SKLaw.us). At the meeting the following items will be considered and acted on:

1. **Minutes of previous meetings:**
  - a. Approve Authority minutes of February 27, 2020;
  - b. Approve Zone minutes of February 27, 2020;
2. **Receive comments and questions from the public;**
3. **Chair Report** (*Authority only*);
4. **President Report** (*Authority only*):
  - a. Receive quarterly GID update;
  - b. Receive quarterly Hanover update;
5. **Projects and Engineering** (*Authority only*):
  - a. **Receive Projects Committee Report:**
    - i) Approve TGC Work Authorization No. 3;
  - b. **Houston Avenue/White Oak Drive Intersection** [CIP Project T-0520]:
    - i) Update on construction matters [RAC Industries, LLC];
  - c. **Little Thicket** [CIP Project T-0521]:
    - i) Update on construction matters [Mills Equipment, LLC];
  - d. **Shepherd/Durham and Selected Cross Streets Reconstruction** [CIP Project T-0523A]:
    - i) Update on project development;
    - ii) Approve Interlocal Agreement with TxDOT for Environmental Review and adopt Resolution Authorizing Execution of Interlocal Agreement;
    - iii) Approve JJC Work Authorization T-0523A No. 3;
  - e. **Heights Boulevard Bicycle and Pedestrian Safety Improvements** [CIP Project T-0527]:
    - i) Update on project development;
    - ii) Approve JJC Work Authorization No. 7, Amendment No. 2;
  - f. **North Canal Project** [CIP Project T-0525]:
    - i) Update on project development;
  - g. **West Dallas Restriping Project** [CIP Project T-0528]:
    - i) Approve JJC Work Authorization T-0528 No. 1;
  - h. **Trail Segment between White Oak Bayou and Memorial Park** [CIP Project T-0530];

- i) Approve JJC Work Authorization T-0530 No. 1;
  - i. Approve related pay estimates or change orders, or other design, construction, or management contract administration items, and authorize other appropriate action;
- 6. **Consider renewal of insurance policies** (*Authority only*);
- 7. **Financial matters** (*Authority only*):
  - a. Receive Finance Committee Report;
  - b. Receive Financial Report Summary, including account and fund activity statements;
  - c. Authorize payment of invoices;
  - d. Investment Report;
  - e. Electronic banking expenses;
  - f. Adopt Resolution Expressing Intent to Reimburse Expenditures to be Incurred;
  - g. Confirm engagement of Auditor for fiscal year ending June 30, 2020;
  - h. Review budget for fiscal year ending June 30, 2021, and authorize submittal to the City;
  - i. Authorize other appropriate action;
- 8. **Attorney Report**;
- 9. **Executive Session** (*Authority only, the Zone will recess for duration of closed session*):
  - a. **Convene executive session** for attorney consultation on authorized matters pursuant to Open Meetings Act, § 551.071, Government Code; deliberations regarding purchase, exchange, lease, or value of real property pursuant to Open Meetings Act, §551.072, Government Code; and/or deliberations regarding economic development negotiations pursuant to Open Meetings Act, § 551.087, Government Code;
  - b. **Reconvene public session** and authorize appropriate action regarding executive session discussion;
- 10. **Consider, confirm, or ratify actions of the Authority, as necessary** (*Zone only*);
- 11. **Adjourn.**

Pursuant to the March 16, 2020, Declaration by the Governor of the State of Texas, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the COVID-19 situation. This action allows governmental bodies to conduct meetings by telephone and/or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19.



SKLaw, Attorneys for the Authority and the Zone