

**NOTICE OF JOINT MEETING
MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY
AND
REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS**

**THIS MEETING WILL BE CONDUCTED BY
TELEPHONE/VIDEOCONFERENCE**

TO: THE BOARDS OF DIRECTORS OF THE MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY AND REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the Memorial-Heights Redevelopment Authority (the "Authority") will hold a telephonic/video conference joint meeting with the Board of Directors of the Reinvestment Zone Number Five, City of Houston, Texas, (the "Zone"), open to the public, at 10:00 a.m. on October 22, 2020.

To Participate by Telephone: dial [832-856-3756](tel:832-856-3756) and enter Conference ID: 647 058 514#

To Participate by Videoconference (note, link not compatible with Safari browser): [Join Microsoft Teams Meeting](#)

If participating by videoconference, downloading the Microsoft Teams app in advance of the meeting is suggested but not required.

This telephonic and video conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government Code, as described below. Electronic copies of the meeting materials are available at <https://memorialheightstirz5.com/meetings/> at such time as the meeting occurs or by contacting Susan Demiany at Demiany@SKLaw.us. At the meeting the following items will be considered and acted on:

1. **Minutes of previous meetings:**
 - a. Approve Authority minutes of September 24, 2020;
 - b. Approve Zone minutes of September 24, 2020;
2. **Receive comments and questions from the public;**
3. **Chair Report** (*Authority only*);
4. **President Report** (*Authority only*):
 - a. Hanover Update;
 - b. Cash Flow Workshop;
 - c. Update on Little Thicket Master Plan;
 - d. Storm Water Management Basics;
5. **Projects and Engineering** (*Authority only*):
 - a. **Receive Projects Committee Report:**
 - b. **Houston Avenue/White Oak Drive Intersection** [CIP Project T-0520]:
 - i) Update on construction matters [RAC Industries, LLC];
 - c. **Shepherd/Durham and Selected Cross Streets Reconstruction** [CIP Project T-0523A]:
 - i) Update on project development; and
 - ii) Approve Resolution Adopting Federal Highway Administration Procurement Policies and Procedures;
 - d. **Heights Boulevard Bicycle and Pedestrian Safety Improvements** [CIP Project T-0527]:
 - i) Update on project development; and
 - ii) Approve J|C Work Authorization T-0527 No. 1;
 - e. **North Canal Project** [CIP Project T-0525]:
 - i) Update on project development;
 - f. **West Dallas Restriping Project** [CIP Project T-0528];
 - i) Update on project development;
 - g. **Trail Segment between White Oak Bayou and Memorial Park** [CIP Project T-0530]:
 - i) Update on project development;
 - h. Approve related pay estimates or change orders, or other design, construction, or management contract administration items, and authorize other appropriate action;

6. **Adopt FY 2021 budget [confirm COH approval];**
7. **Financial matters** (*Authority only*):
 - a. Receive Finance Committee Report;
 - b. Progress update – Banking Relationship;
 - c. Review and approve reimbursement to Regent Square and related Receipt [GID];
 - d. Receive Financial Report Summary, including account and fund activity statements;
 - e. Authorize payment of invoices; and
 - f. Authorize other appropriate action;
8. **Attorney Report;**
9. **Executive Session** (*Authority only, the Zone will recess for duration of closed session*):
 - a. **Convene executive session** for attorney consultation on authorized matters pursuant to Open Meetings Act, § 551.071, Government Code; deliberations regarding purchase, exchange, lease, or value of real property pursuant to Open Meetings Act, §551.072, Government Code; and/or deliberations regarding economic development negotiations pursuant to Open Meetings Act, § 551.087, Government Code;
 - b. **Reconvene public session** and authorize appropriate action regarding executive session discussion;
10. **Consider, confirm, or ratify actions of the Authority, as necessary** (*Zone only*);
11. **Adjourn.**

Pursuant to actions by the Governor of the State of Texas on March 16, 2020, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the COVID-19 pandemic. These actions allow governmental bodies to conduct meetings by telephone and/or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19.



SKLaw, Attorneys for the Authority and the Zone