

**NOTICE OF JOINT MEETING  
MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY  
AND  
REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS**

**THIS MEETING WILL BE CONDUCTED BY  
TELEPHONE/VIDEOCONFERENCE**

**TO: THE BOARDS OF DIRECTORS OF THE MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY AND REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the Memorial-Heights Redevelopment Authority (the "Authority") will hold a telephonic/video conference joint meeting with the Board of Directors of the Reinvestment Zone Number Five, City of Houston, Texas, (the "Zone"), open to the public, at 10:00 a.m. on June 25, 2020.

**To Participate by Telephone:** dial [+1 832-856-3756](tel:+18328563756) and enter Conference ID: 313 732 84#

**To Participate by Videoconference (note, link not compatible with Safari browser):** [Join Microsoft Teams Meeting](#)

If participating by videoconference, downloading the Microsoft Teams app in advance of the meeting is suggested but not required.

This telephonic and video conference meeting is authorized by the suspension of certain provisions of Chapter 551, Texas Government Code, as described below. Electronic copies of the meeting materials are available at <https://memorialheightstirz5.com/meetings/> at such time as the meeting occurs or by contacting Susan Demiany at [Demiany@SKLaw.us](mailto:Demiany@SKLaw.us). At the meeting the following items will be considered and acted on:

1. **Minutes of previous meetings:**
  - a. Approve Authority minutes of April 23, 2020;
  - b. Approve Zone minutes of April 23, 2020;
2. **Receive comments and questions from the public;**
3. **Chair Report** (*Authority only*);
4. **President Report** (*Authority only*):
  - a. Review and approve two-step construction contract bid process;
  - b. Review Budget and CIP Development Timeline;
5. **Projects and Engineering** (*Authority only*):
  - a. **Receive Projects Committee Report:**
    - i) Approve JJC Work Authorization No. 1, Amendment No. 9 [general services];
  - b. **Houston Avenue/White Oak Drive Intersection** [CIP Project T-0520]:
    - i) Update on construction matters [RAC Industries, LLC];
  - c. **Little Thicket** [CIP Project T-0521]:
    - i) Update on construction matters [Mills Equipment, LLC];
  - d. **Shepherd/Durham and Selected Cross Streets Reconstruction** [CIP Project T-0523A]:
    - i) Update on project development;
  - e. **Heights Boulevard Bicycle and Pedestrian Safety Improvements** [CIP Project T-0527]:
    - i) Update on project development;
  - f. **North Canal Project** [CIP Project T-0525]:
    - i) Update on project development;
  - g. **West Dallas Restriping Project** [CIP Project T-0528];
    - i) Update on project development;
  - h. **Trail Segment between White Oak Bayou and Memorial Park** [CIP Project T-0530]:
    - i) Update on project development;
  - i. Approve related pay estimates or change orders, or other design, construction, or management contract administration items, and authorize other appropriate action;

6. **Financial matters** (*Authority only*):
  - a. Receive Finance Committee Report;
  - b. Adopt Resolution Authorizing Amended Invoice Administration and Payment Procedures;
  - c. Approve Investment Officer training source (*TIRZ*);
  - d. Receive Financial Report Summary, including account and fund activity statements;
  - e. Authorize payment of invoices;
  - f. Investment Report;
  - g. Authorize change of depository bank and approve Depository Pledge Agreement;
  - h. Authorize other appropriate action;
7. **Attorney Report**;
8. **Executive Session** (*Authority only, the Zone will recess for duration of closed session*):
  - a. **Convene executive session** for attorney consultation on authorized matters pursuant to Open Meetings Act, § 551.071, Government Code; deliberations regarding purchase, exchange, lease, or value of real property pursuant to Open Meetings Act, §551.072, Government Code; and/or deliberations regarding economic development negotiations pursuant to Open Meetings Act, § 551.087, Government Code;
  - b. **Reconvene public session** and authorize appropriate action regarding executive session discussion;
9. **Consider, confirm, or ratify actions of the Authority, as necessary** (*Zone only*);
10. **Adjourn.**

Pursuant to actions by the Governor of the State of Texas on March 16, 2020, certain requirements of Chapter 551, Texas Government Code, have been suspended in response to the COVID-19 situation. This action allows governmental bodies to conduct meetings by telephone and/or video conference to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19.



SKLaw, Attorneys for the Authority and the Zone