

NOTICE OF JOINT MEETING
MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY
AND
REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS

TO: THE BOARDS OF DIRECTORS OF THE MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY AND REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the Memorial-Heights Redevelopment Authority (the "Authority") will hold a joint meeting with the Board of Directors of the Reinvestment Zone Number Five, City of Houston, Texas, (the "Zone"), open to the public, on **THURSDAY, SEPTEMBER 28, 2023, at 10:00 A.M., at 1980 POST OAK BOULEVARD, SUITE 1380, HOUSTON, TEXAS 77056**, outside the boundaries of the Zone. This meeting will also be conducted electronically*, as provided below. Electronic copies of the meeting materials are available at <https://memorialheightstirz5.com/meetings/> at such time as the meeting occurs or by contacting Audrey Lyons at alyons@sklaw.us.

TO ATTEND VIA VIDEO:

Link: <https://us02web.zoom.us/j/87377225370?pwd=VnNKVWtVWnhFN3BUNzdpZTB0NW5oUT09>

Meeting ID: 873 7722 5370

Passcode: 332312

TO ATTEND VIA AUDIO ONLY:

Dial: 1-346-248-7799

Meeting ID: 873 7722 5370


Passcode: 332312

At the meeting the following items will be considered and acted on:

1. **CALL TO ORDER:**
 - a) Receive comments and questions from the public;
2. **CONSENT AGENDA:**
 - a) **Minutes of previous meetings:**
 - i) Approve Authority minutes of May 30, 2023;
 - ii) Approve Zone minutes of May 30, 2023;
 - b) **Developer Reports (Authority only):**
 - i) Quarterly GID update;
 - ii) Quarterly Hanover update;
 - c) **Financial matters (Authority only):**
 - i) Receive Financial Report Summary, including account and fund activity statements;
 - ii) Receive investment report;
3. **CHAIR REPORT (Authority only):**
4. **PRESIDENT REPORT (Authority only):**
 - a) Receive MWBE report;
 - b) Authorize support letter regarding bike trail name (Patrick Walsh) [City of Houston];
5. **APPROVE AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2023, AND AUTHORIZE FILING WITH THE CITY OF HOUSTON (Authority only);**
6. **ADOPT FY 2024 BUDGET:**
7. **APPROVE COMMITTEE APPOINTMENTS (Authority only);**
8. **FINANCIAL MATTERS (Authority only):**
 - a) Authorize payment of invoices;
 - b) Approve developer reimbursement audit [Hanover];
 - c) Approve Order Evidencing Review of Investment Policy;
 - d) Approve Order Adopting List of Qualified Brokers;
 - e) Authorize other appropriate action;
9. **PROJECTS AND ENGINEERING (Authority only):**
 - a) **PROJECTS IN CONSTRUCTION:**
 - i) **Shepherd/Durham and Selected Cross Streets - Phase 1** [CIP Project T-0523A] [SER Construction Partners, LLC]:
 - A) Update on project construction;
 - B) Update regarding construction claims, damages, and litigation:
 - I) Confirm approval of Release Agreement [CTC Contractors];
 - II) Authorize additional representation by litigation counsel [HAK];
 - III) Authorize other appropriate action;

- ii) **Heights Boulevard Bicycle and Pedestrian Safety Improvements, West Dallas Restriping, Trail Segment between White Oak Bayou and Memorial Park** [CIP Project T-0531] [Teamwork Construction Services]:
 - A) Update on project construction;
 - b) **PROJECTS IN DESIGN:**
 - i) **North Canal Project** [CIP Project T-0525]:
 - A) Update on project development;
 - ii) **Yale and Center Street Intersection** [CIP Project T-0529]:
 - A) Update on project development;
 - iii) **19th and Beall Area Pedestrian Safety Improvements** [CIP Project T-0534]:
 - A) Update on project development;
 - B) Approve Infrastructure Reimbursement Agreement (*Authority & Zone*);
 - iv) **Shepherd/Durham and Selected Cross Streets - Phase 2** [CIP Project T-0523A]:
 - A) Update on project development;
 - v) **Little Thicket** [CIP Project T-0521]:
 - A) Update on project development;
 - B) Confirm approval of Additional Surveying Services [Kuo & Associates, Inc.];
 - C) Approve plans and specifications and authorize advertisement of bids;
 - vi) **Westcott Roundabout Greenspace** [CIP Project T-0544]:
 - A) Update on project development;
 - B) Confirm approval of Memorandum of Understanding [MPW Owner, LP];
 - C) Approve Work Authorization for landscape design/installation management;
 - vii) **Stude Park Improvement** [CIP Project T-0526]:
 - A) Update on project development;
 - viii) **Shepherd/Durham Cross Streets, 8th Street to White Oak Bayou area, and 18th, 19th, and 20th Streets west of Durham** [CIP Projects T-0522A, T-0537, and T-0539]:
 - A) Approve work authorization for planning activities;
 - ix) **Waugh Drive and South Heights Boulevard Safety Improvements** [CIP Project T-0535]:
 - A) Update on project development;
 - x) **White Oak at Greenleaf** [CIP Project T-0541]:
 - A) Update on project development;
 - c) **GRANT APPLICATIONS:**
 - i) TIRZ 5 and Surrounding Area Planning Study;
 - ii) Congressional District 7 Appropriations Request;
 - iii) Authorize appropriate action;
 - d) **OTHER ITEMS:**
 - i) Approve work authorization for General Planning Support;
 - ii) Approve project pay estimates or change orders, or other design, construction, or management contract administration items, and authorize other appropriate action;
10. **COMMUNICATIONS** (*Authority only*):
- a) Receive update from Communications Committee;
 - b) Authorize appropriate action;
11. **EXECUTIVE SESSION** (*Authority only, the Zone will recess for duration of closed session*):
- a) **Convene executive session** for attorney consultation on authorized matters pursuant to Open Meetings Act, § 551.071, Government Code; deliberations regarding purchase, exchange, lease, or value of real property pursuant to Open Meetings Act, §551.072, Government Code; and/or deliberations regarding economic development negotiations pursuant to Open Meetings Act, §551.087, Government Code;
 - b) **Reconvene public session** and authorize appropriate action regarding executive session discussion;
12. **CONSIDER, CONFIRM, OR RATIFY ACTIONS OF THE AUTHORITY, AS NECESSARY** (*Zone only*);
13. **ADJOURN.**

***The Board will conduct an in-person meeting at its physical meeting location with a quorum of the Board present; provided that some Board members may participate by videoconference as provided in Section 551.127, Government Code.**



SKLaw, Attorneys for the District