

Memorial Heights Redevelopment Authority
Unpaid Bills Detail
As of June 16, 2021

Type	Date	Num	Memo	Due Date	Open Balance
eLsqrd Media Group					
Bill	05/31/2021	20	Maintenance, Support, Hosting and Email Marketing	06/10/2021	4,788.00
Total eLsqrd Media Group					4,788.00
Goodman Corporation					
Bill	05/31/2021	5-2021-51	MRA108.2 Project - Project Initiation and Design Phase	06/10/2021	1,700.00
Bill	05/31/2021	5-2021-52	MRA109 General Planning Support	06/10/2021	81.68
Bill	05/31/2021	5-2021-53	MRA112 Project - Phase I Bid Phase Grant Mngt	06/10/2021	4,500.00
Total Goodman Corporation					6,281.68
Jones & Carter Inc.					
Bill	05/27/2021	00322241	Work Order 1 - Through May 21, 2021	06/06/2021	892.50
Bill	05/27/2021	00322243	T0523A Shepherd Durham Cross Streets - PER Through...	06/06/2021	1,306.80
Bill	05/27/2021	00322242	T0523A Shepherd Durham Grant Coordination - Through ...	06/06/2021	195.00
Bill	05/27/2021	00322244	T0523A Shepherd Durham Cross Streets - Final Design ...	06/06/2021	186,381.46
Bill	05/27/2021	00322245	T0523A Shepherd Durham Cross Streets - Phase 2 Thro...	06/06/2021	3,106.60
Bill	05/27/2021	00322246	Work Order 7 - Through May 21, 2021	06/06/2021	112.50
Bill	05/27/2021	00322247	Work Order 1 - Through May 21, 2021	06/06/2021	1,020.00
Bill	05/27/2021	00322240	Work Order 1 - Through May 21, 2021	06/06/2021	337.50
Total Jones & Carter Inc.					193,352.36
Sanford Kuhl Hagan Kugle Parker Kahn					
Credit	05/28/2021	21-0036CR	Credit issued for revised invoice		-162.50
Credit	05/28/2021	21-0144CR	Credit issued for revised invoice		-81.25
Credit	05/28/2021	21-0299CR	Credit issued for revised invoice		-81.25
Credit	05/28/2021	21-0300CR	Credit issued for revised invoice		-162.50
Bill	05/31/2021	21-0489	Admin/Meeting through April 2021	06/10/2021	265.00
Bill	05/31/2021	21-0490	Legal services through May 2021	06/10/2021	2,970.95
Bill	05/31/2021	21-0491	Legal services through May 2021	06/10/2021	291.25
Bill	05/31/2021	21-0492	Legal services through May 2021	06/10/2021	731.25
Bill	05/31/2021	21-0493	Legal services through May 2021	06/10/2021	81.25
Total Sanford Kuhl Hagan Kugle Parker Kahn					3,852.20
SMW Principle Solutions, Inc.					
Bill	05/31/2021	1360	May Consulting 2021	06/10/2021	10,034.32
Total SMW Principle Solutions, Inc.					10,034.32
TOTAL					218,308.56



INVOICE

GDHFW LLC dba eSqrD Media Group
48 Wellington Court
Missouri City, Texas 77459
United States

256-248-9715
www.elsqrd.com

BILL TO
Memorial Heights RDA/TIRZ 5
Melissa Morton
1980 Post Oak Blvd.
Suite 1380
Houston, Texas 77056
United States

melissacpa@themortonassociates.com

Invoice Number: 20

Invoice Date: May 25, 2021

Payment Due: May 25, 2021

Amount Due (USD): \$4,788.00

[Pay Securely Online](#)

Items	Quantity	Price	Amount
Yearly Retainer 12 Months of Website Hosting, Maintenance, and Unlimited Support	12	\$399.00	\$4,788.00

Total: \$4,788.00

Amount Due (USD): \$4,788.00

Pay Securely Online



link.waveapps.com/qnyxtj-kwuedq

Notes / Terms

The cost of this invoice covers the Unlimited Support, Maintenance, and Hosting of the Memorial Heights RDA/TIRZ 5 website from June 1, 2021, until May 31, 2022.



48 Wellington Court
Missouri City, TX 77459
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Statement of Work

Contractor Name	Client Name
George Woodard	Memorial Heights RDA / TIRZ 5
eLsqrd Media Group	https://memorialheightstirz5.com/
george@elsqrd.com	info@memorialheightstirz5.com

Services:	Wordpress Website Care, Unlimited Support, Hosting & Maintenance
Start Date:	06/01/2021
End Date:	05/31/2022
Term:	12 Months
Cost:	\$4,788 (12 months x \$399/month)

Project Details

The support provided includes our involvement in providing unlimited support, enterprise hosting and on-going maintenance of your existing WordPress website. Hosting and website maintenance can eat up a lot of the time you should be focusing on growing your organization. Let us handle the burden of updates, security, and backups for you. [We host your website on our enterprise-grade cloud server at DigitalOcean](#). Our WordPress engineers make sure your website doesn't skip a beat. You have a team of engineers on standby ready to help with what you need. We've got the hard stuff covered, and you focus on the higher value work! Features that fall under this option include:

- Unlimited Website Support - We provide **UNLIMITED** (yes, truly unlimited) support for anything that takes 30 minutes or less to resolve and can generally be handled within the admin panel of your WordPress site. For example: Adding or editing content like blog

posts, WooCommerce products, pages, etc., editing menus and widgets, installing and activating plugins, and much more. **Have more complex issues?** No problem! We're happy to troubleshoot more complicated issues and then discuss what kind of resolutions we can offer to fit your needs best. [Below are some FAQs](#) covering the scope of our Unlimited Support.

- On-going software updates - We perform WordPress core and plugin updates as they're made available. Our innovative Visual Validator goes the extra mile to ensure that updates won't harm your site.
- Security Monitoring and Malware Cleanup - We'll make sure your website is always safe and secure with daily scans and an arsenal of other proactive measures. Our malware scans dive deep to find the complex WordPress malware that others don't catch.
- Reliable Backups - If the unthinkable happens, we've got you covered. Our daily off-site backups ensure your site will be up and running before anyone even notices it was down.
- Powerful Security Firewall - Blocking bad guys from day one! Suspicious IPs and malware bots are prevented from entering your WordPress site.
- WordPress Hardening - You can rest assured that your site is secure according to the recommended WordPress best practices.
- You are guaranteed a 99.99% Network Uptime, so you can rest easy knowing we're reliable, your website is up for business, your site runs efficiently, and is protected 24/7.
- Get world-class encryption with built-in SSL integration. SSL is vital for handling sensitive information and is required for processing payments.
- A stress-free testing environment to test significant changes to your site, troubleshoot issues, and test features without affecting the live site.
- Protecting you for WCAG 2.1, ADA, Section 508, EAA/EN310548, IS 5568, ACA, and AODA Compliance. We perform monthly compliance audits, automatic daily monitoring & scans, screen-reader & keyboard navigation adjustments, accessibility interface for UI & design fixes, and accessibility certification.

Why Us?

There are all sorts of intelligent teams in the world who could potentially help you with managing your website. So why work with us? Here are several reasons that I hope you will find compelling:

- We have over eight years of experience building, supporting, maintaining, and hosting Wordpress websites, so you can rest knowing you are in knowledgeable hands.
- Our team has worked with or supported over 3000 WordPress websites in our career. We have extensive experience and have seen every possible scenario with WordPress.
- We've spent years immersed in supporting organizations in your industry in a "behind-the-scenes" capacity. Not only do we have domain expertise in your area, but we find joy in helping build solutions for organizations in this industry.
- Did we mention we have direct access to the team that founded Wordpress? Our CEO works alongside the [Wordpress VIP](#) team daily (many agencies can't say that), optimizing and developing in high traffic environments. So if any problems arise, we have access to the source to find a solution.



George Woodard

Role: Client Happiness Manager / Sr. Engineer

- [Sr. Front End Developer with 8 years Wordpress Experience](#)
- [Certified Wordpress Developer Expert](#)
- [Certified Wordpress Digital Business Consultant](#)



FAQs

Do you really offer Unlimited Support? How is this possible?

When we say Unlimited Support, we mean it! You can send in as many requests as you'd like. Remember that anything that takes 30 minutes or less to resolve and can generally be handled within your WordPress website's admin panel is what's covered.

We're able to do this because we have a skilled team of engineers dedicated to doing only this. We can resolve most tasks very quickly since we often see similar issues across hundreds of sites.

What types of tasks are included in the Unlimited Support?

Our Unlimited Support covers anything that takes 30 minutes or less to resolve and that can generally be handled within the admin panel of your WordPress site. For example: Adding or editing content like blog posts, WooCommerce products, pages, etc., editing menus and widgets, installing and activating plugins, and much more. Here's a more comprehensive list of the most common things our team does.

Content Edits:

- Publishing blog posts and new pages from provided Word or Text documents
- Adding/Removing/Editing text on posts, pages, products, etc.
- Uploading provided JPG and PNG images and adding to pages
- Cropping/Resizing images within the WP Dashboard
- Adding provided Yoast keywords, titles, snippets, etc
- Adding/Removing/Editing menu items
- Configuring pop ups, notification bars, and slide-in features based on provided text, images, and examples
- Create image galleries
- Edit page slugs
- Adding/Removing/Editing users



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Missouri City, TX 77459
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- Upload PDFs
- Adjust widgets

Settings Adjustments:

- Updating theme options
- Adding redirects
- Add/Remove/Edit form fields
- Edit templates made from visual editors (such as Beaver Builder, Elementor, and Divi Builder)
- Installing simple plugins from the WordPress repository (i.e., “Duplicate Post” or “WordPress Zero Spam”)

We can also take care of the following requests, but they may take a bit longer than our usual turnaround time:

- Custom CSS / JS
- Performing search and replaces
- Adding code snippets through WP hooks
- Installing more complex plugins (i.e., a caching plugin or free WooCommerce add-on)
- Performance / Page-speed related adjustments based on GT Metrix reports
- Minor troubleshooting involving plugin and theme compatibility
- Installing tracking codes (i.e., Google Analytics)
- Testing contact forms and checkout workflows

What types of tasks are NOT included in the Unlimited Support?

Here are some requests that the Unlimited Support does not include:

- Graphic design changes (Things like creating graphics or editing images beyond simple resizing/cropping)
- SEO and Analytics strategy, review, or consulting
- Writing or providing copy for posts, pages, products, etc. (Including Cookie Permissions and Privacy Policies)
- Build-outs and plugin/theme development, including the build-out of new major functionality on an existing site (i.e., setting up an online store, rebuilding existing

content through a different page builder, or custom-coding a new plugin to provide new functionality)

- Host-related optimization
- Purchasing plugins, license keys, or extensions

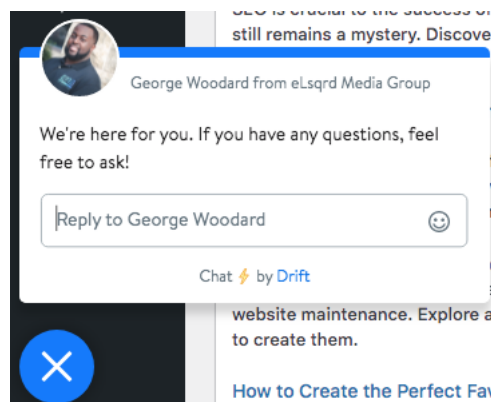
It never hurts to ask. No matter the request, we'll point you in the right direction!

What if a task takes more than 30 minutes?

Whenever we receive a request, our engineers evaluate it's within our scope of support. If we think a task will take more than 30 minutes, we'll provide a quote to you for approval.

Occasionally, there are requests that our engineers cannot do because it falls outside the scope of this support service. Once we troubleshoot the issue, we'll let you know what your best options are.

How do we send support requests?



You will have direct access to dedicated support via Live Chat from 9:00AM to 4:00PM CST. In the admin area of your website, you will see a chat bubble where you can send in request. Any questions, support requests, etc., you can send them real-time, and I'm here to help. If it is outside of normal hours, you can still send a request in and our team will fulfill the request when we are back online.



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What about emergencies or after hours?

Your website is monitored 24/7 for uptime, so if anything breaks, our team is alerted immediately. We then alert you and provide an update with a resolution going forward. This is also why we recommend that we host your website. The cloud environment we have built has a “fail-safe switch” (technically called auto-healing), so if something happens, a separate part of the server will automatically launch to keep your site online. Having this built into our server creates virtually no downtime.



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Terms and Conditions

Memorial Heights RDA / TIRZ 5 (“**You/Your**”) is hiring eLsqrd Media Group (“**Us/We/Our**”) to provide ongoing support services for the total price outline above. The agreement contained in this contract constitutes the sole agreement between **You** and **Us** regarding all items included in this agreement.

This proposal’s scope is limited to the maintenance and support of **Your** current website’s features. It does not include a complete redesign, partial redesign, or significantly new functionality to the existing site. If **You** need to create special/partial redesigns or add significantly new functionality, this work would need to be scoped accordingly. **We** will provide a separate statement of work.

You agree to provide everything that **We** need to complete work – including text, images, and other information – when **We** need it and in the format **We** need. **You** agree to review **Our** work, provide feedback, and provide approval promptly. **You** agree to adhere to all scheduled deadlines. **You** also agree to stick to the payment schedule outlined in this contract.

We assume **You** have permission from the rightful owner to use any code, scripts, data, images, media, video, and reports. Any files that **You** provide for inclusion, **You** will hold harmless, protect, and defend **Us** from any claim or suit arising from the use of such material. On top of this, **We** will also maintain the confidentiality of any information that **You** give us.

We can’t be liable to **You** or any third party for damages, including lost profits, lost savings, or other incidental, consequential or special damages arising out of the operation of or inability to operate this website and any other web pages, even if **You** have advised **Us** of the possibilities of such damages. If any provision of this agreement shall be unlawful, void, or for any reason is unenforceable, then that provision shall be deemed severable from this agreement and shall not affect the validity and enforceability of any remaining provisions.



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We have the experience and ability to perform the services outlined, and **We** will carry them out in a professional and timely manner. Along the way, **We** endeavor to meet all the deadlines set. Still, **We** can't be responsible for a missed launch date or a deadline if **You** have been late in supplying materials or have not approved or signed off **Our** work on time.

We fulfill all support requests via **Our** dedicated help desk. Live support is available during regular business hours, Monday-Friday 9:00 AM - 4:00 PM CST (excluding major national/bank recognized holidays). If **You** choose to host **Your** website with **Us**, **We** ensure there aren't any issues with uptime and security. If **You** decide to host **Your** website (whether on-premise or with a 3rd party), **We** are not responsible for any problems that may arise. If any issues arise related to uptime or security that results from **Your** hosting, **You** must reach out to **Your** hosting company for resolution. **We** will provide guidance, but **We** are not responsible for the outcome or resolution if not hosted with us.

We retain the right to display graphics and other web content elements as examples of work in **Our** portfolio and content features in other projects or publications. This agreement becomes effective when signed by **You** and **Us**. **You** agree that this contract entered into Texas for venue purposes. Any dispute will be litigated or arbitrated in Texas.

The Goodman Corporation
 3200 Travis Street, Ste. 200
 Houston, TX 77006

Invoice

Bill To
MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056

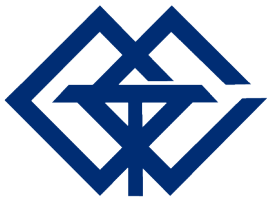
Date	Invoice #
5/31/2021	5-2021-51

Terms	Project
	MRA108.2

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 – Project Initiation, Administrative Requirements, Design Phase Coordination, and Reporting	85,000.00	93%	2.00%	1,700.00

Total	\$1,700.00
Balance Due	\$1,700.00

Phone #	Fax #
713-951-7951	713-951-7957



**THE GOODMAN
CORPORATION**

TBPE NO. F-19990

HOUSTON: 3200 Travis Street
Suite 200
Houston, TX 77006

AUSTIN: 911 W. Anderson Lane
Suite 200
Austin, TX 78757

PHONE: (713) 951-7951

PROGRESS REPORT

THEGOODMANCORP.COM

To: Sherry Weesner, P.E.
From: Jim Webb, AICP, ENV SP
Date: June 1, 2021
Re: Shepherd, Durham and Selected Street Reconstruction – Project Initiation and Design Phase Support (MRA108.2) – May 2021

Task:	Previous % Complete	Current % Complete
1 – Project Initiation and Design Phase	93%	95%

Comments:

- Participation in risk management meeting with project team.
- Provided further updates to grant agreement at FHWA request.
- Participated in bi-weekly coordination meeting and disseminated minutes and action items. Coordinated activities with project team.

The Goodman Corporation
 3200 Travis Street, Ste. 200
 Houston, TX 77006

Invoice

Bill To

Date

Invoice #

MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056

5/31/2021

5-2021-52

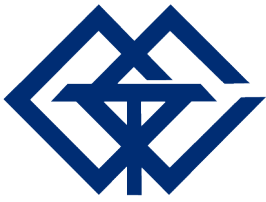
Terms

Project
MRA109

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 - General Planning Support	15,000.00	Hrly	0.55%	81.68

Total	\$81.68
Balance Due	\$81.68

Phone #	Fax #
713-951-7951	713-951-7957



**THE GOODMAN
CORPORATION**

TBPE NO. F-19990

HOUSTON:

3200 Travis Street
Suite 200
Houston, TX 77006

AUSTIN:

911 W. Anderson Lane
Suite 200
Austin, TX 78757

PHONE: (713) 951-7951

**PROGRESS
REPORT**

THEGOODMANCORP.COM

To: Sherry Weesner, P.E.
From: Jim Webb, AICP, ENV SP
Date: June 1, 2021
Re: General Planning Support W.A. #3 (MRA109) – May 2021

Task:	Previous % Complete	Current % Complete
1 – General Planning Support	Hourly	Hourly

Comments: Completed annual registry for MHRA in the System for Award Management. This is a requirement for the future pursuit of grant funding.

Table 1 Invoice Summary

Rate Category	Hours	2021 Rate	Invoice Amount
Admin I		\$92.55	
Associate I		\$92.55	
Associate II		\$112.61	
Associate III		\$115.69	
Senior Associate I		\$123.40	
Senior Associate II		\$138.83	
Senior Associate III	.15	\$158.88	\$23.83
Principal I		\$177.39	
Principal II		\$208.24	
Principal III	.25	\$231.38	\$57.85
Engineer II		\$154.25	
Senior Engineer		\$192.82	
Principal Engineer		\$215.96	
AMOUNT			\$81.68
NOT TO EXCEED TOTAL			\$15,000.00
PREVIOUS AMOUNT BILLED			\$12,285.69
REMAINING BALANCE			\$2,632.63

The Goodman Corporation
 3200 Travis Street, Ste. 200
 Houston, TX 77006

Invoice

Bill To
MHRA/TIRZ No. 5 c/o SKLaw 1980 Post Oak Blvd., Ste. 1380 Houston, TX 77056

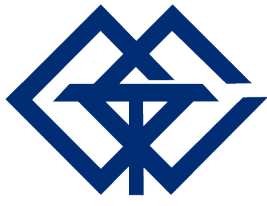
Date	Invoice #
5/31/2021	5-2021-53

Terms	Project
	MRA112

Item	Description	Rate	Prior %	Curr %	Amount
Contract Services	Task 1 – CM/MTS RFQ	22,500.00	75%	5.00%	1,125.00
Contract Services	Task 2 Construction RFP	22,500.00	50%	15.00%	3,375.00

Total	\$4,500.00
Balance Due	\$4,500.00

Phone #	Fax #
713-951-7951	713-951-7957



THE GOODMAN CORPORATION

TBPE NO. F-19990

HOUSTON: 3200 Travis Street
Suite 200
Houston, TX 77006

AUSTIN: 911 W. Anderson Lane
Suite 200
Austin, TX 78757

PHONE: (713) 951-7951

PROGRESS REPORT

THEGOODMANCORP.COM

To: Sherry Weesner, P.E.
From: Jim Webb, AICP, ENV SP
Date: June 1, 2021
Re: Shepherd, Durham and Selected Street Reconstruction Phase I Bid Phase Grant Management, Compliance, and Coordination Work Authorization #5 (MRA112) – May 2021

Task:	Previous % Complete	Current % Complete
1 – CM/MTS RFQ	75%	80%

Comments:

- Coordination with project team related to dissemination and scope of RFQ.
- Updated project scope based on discussion related to project safety considerations.

2 – Construction RFP	50%	65%
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Comments:

- Developed methodology for quantification of liquidated damages for project.
- Reviewed FHWA comments on project manual.
- Revised project manual and discussed with project team.
- Discussed updates to project manual related to safety and autonomous vehicle (AV) considerations.
- Researched MUTCD information related to work zone markings and AVs.
- Discussed documents with FHWA and compiled final draft for final review.

BILLING MEMO

TO: Sherry Weesner

FROM: Kristen Hennings

DATE: May 28, 2021

RE: Jones|Carter Invoice – For Services from April 24, 2021 to May 21, 2021

Tasks Completed for Current Invoicing Period:

- Work Authorization 1 – General Authorization
 - Prepare for Board meeting.
 - Conduct weekly updates.
- Work Authorization 7 – Heights Blvd. Pedestrian & Bicycle Safety – Preliminary Engineering
 - Coordination of Maintenance Agreements.
- Work Authorization 8 – Reconstruct Bridges Over White Oak (Part of North Canal Project)
 - No action
- T-0523A Work Authorization No. 1 – Shepherd Durham Grant Coordination
 - Coordination with HPW.
- T-0523A Work Authorization No. 2 – Shepherd Durham and Selected Cross Streets Reconstruction Project – Preliminary Engineering Report
 - Continued environmental site assessment.
- T-0523A Work Authorization No. 3 – Shepherd Durham and Selected Cross Streets Reconstruction Project – Phase 1 Final Design
 - Continue project design and address comments from HPW for 100% submittal.
 - Continue Traffic Control, Water and Wastewater Design, Survey Updates, and Urban Design.
 - Continue coordination with HPW on street lighting decisions.
- T-0523A Work Authorization No. 4 – Shepherd Durham and Selected Cross Streets Reconstruction Project – Phase 2 Accelerated Tasks
 - Coordination with private utilities.
- T-0528 Work Authorization No. 1 – West Dallas Restriping Project – Final Design
 - Coordination with private utilities.
- T-0530 Work Authorization No. 1 – White Oak Bayou Trail to Memorial Park Connection – Final Design
 - Coordination with private utilities.

TASK	Original Budget	Additional Authorization	Total Authorization	Previously Invoiced	Current Invoice	Remaining Budget	Current MWDBE Participation
Work Authorization No. 1 General	\$ 51,598.00	\$ 215,380.00	\$ 266,978.00	\$ 264,578.10	\$ 892.50	\$ 1,507.40	1.50%
Work Authorization No. 2 Houston Ave/White Oak Dr Intersection (T-0520)	\$ 30,000.00	\$ 531,580.00	\$ 531,580.00	\$ 526,401.61	\$ -	\$ 5,178.39	9.94%
Basic Services	\$ -	\$ 349,519.40	\$ 349,519.40	\$ 349,519.40	\$ -	\$ -	
Additional Services	\$ -	\$ 132,382.60	\$ 132,382.60	\$ 132,382.60	\$ -	\$ -	
Reimbursable Expenses	\$ -	\$ 49,678.00	\$ 50,277.64	\$ 44,499.61	\$ -	\$ 5,778.03	
Work Authorization No. 3 Front End Specifications (T-0518)	\$ 5,380.00	\$ -	\$ 5,380.00	\$ 5,380.00	\$ -	\$ -	0.00%
Work Authorization No. 4 Shepherd Drive PER (T-0523A)	\$ 961,000.00	\$ (683,372.66)	\$ 277,627.34	\$ 277,627.34	\$ -	\$ -	33.78%
Work Authorization No. 5 Durham Drive Grant App. (T-0523B)	\$ 15,000.00	\$ 183,420.69	\$ 198,420.69	\$ 198,420.69	\$ -	\$ -	46.71%
Work Authorization No. 6 Little Thicket Park (T-0521)	\$ 70,899.00	\$ -	\$ 70,899.00	\$ 66,894.48	\$ -	\$ 4,004.52	53.31%
Work Authorization No. 6 Little Thicket Park - Final Design (T-0521)	\$ -	\$ -	\$ 168,976.00	\$ 152,923.96	\$ -	\$ 16,052.04	9.54%
Work Authorization No. 7 - Heights Blvd. Pedestrian & Bicycle Safety - Preliminary Engineering (T-0527)	\$ 10,000.00	\$ 234,000.00	\$ 244,000.00	\$ 157,787.99	\$ 112.50	\$ 86,099.51	23.38%
Basic Services	\$ 10,000.00	\$ 116,400.00	\$ 126,400.00	\$ 100,717.25	\$ 112.50	\$ 25,570.25	
Additional Services	\$ -	\$ 101,620.00	\$ 101,620.00	\$ 57,057.54	\$ -	\$ 44,562.46	
Reimbursable Expenses	\$ -	\$ 15,980.00	\$ 15,980.00	\$ 13.20	\$ -	\$ 15,966.80	
T-0523A Work Authorization No. 1 - Grant Support							
General	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 10,639.70	\$ 195.00	\$ 9,165.30	0.00%
T-0523A Work Authorization No. 2 - Preliminary Engineering	\$ 1,028,100.00	\$ -	\$ 1,028,100.00	\$ 915,951.53	\$ 1,306.80	\$ 110,841.67	26.08%
Basic Services	\$ 404,700.00	\$ -	\$ 404,700.00	\$ 404,695.00	\$ -	\$ 5.00	
Additional Services	\$ 618,400.00	\$ -	\$ 618,400.00	\$ 511,256.53	\$ 1,306.80	\$ 105,836.67	
Reimbursable Expenses	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	
T-0523A Work Authorization No. 3 - Final Design Phase 1	\$ 3,008,100.00	\$ -	\$ 3,008,100.00	\$ 1,927,695.14	\$ 186,381.46	\$ 894,023.40	14.06%
Basic Services	\$ 1,257,800.00	\$ -	\$ 1,257,800.00	\$ 1,131,265.32	\$ 91,190.50	\$ 35,344.18	
Additional Services	\$ 1,681,600.00	\$ -	\$ 1,681,600.00	\$ 796,429.82	\$ 94,974.85	\$ 790,195.33	
Reimbursable Expenses	\$ 68,700.00	\$ -	\$ 68,700.00	\$ -	\$ 216.11	\$ 68,483.89	
T-0523A Work Authorization No. 4 - Acc. Tasks for Final Design Phase 2	\$ 381,000.00	\$ -	\$ 381,000.00	\$ 12,425.80	\$ -	\$ 368,574.20	0.00%
Basic Services	\$ 310,700.00	\$ -	\$ 310,700.00	\$ 12,425.80	\$ -	\$ 298,274.20	
Additional Services	\$ 69,300.00	\$ -	\$ 69,300.00	\$ -	\$ -	\$ 69,300.00	
Reimbursable Expenses	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	
T-0528 Work Authorization No. 1 - West Dallas Restriping	\$ 79,900.00	\$ -	\$ 79,900.00	\$ 43,532.25	\$ 1,020.00	\$ 35,347.75	0.00%
Basic Services	\$ 79,360.00	\$ -	\$ 79,360.00	\$ 43,532.25	\$ 1,020.00	\$ 34,807.75	
Additional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ 540.00	\$ -	\$ 540.00	\$ -	\$ -	\$ 540.00	
T-0530 Work Authorization No. 1 - White Oak to Memorial Park Trail Exten.	\$ 90,000.00	\$ -	\$ 90,000.00	\$ 58,141.25	\$ 337.50	\$ 31,521.25	0.00%
Basic Services	\$ 89,438.40	\$ -	\$ 89,438.40	\$ 58,141.25	\$ 337.50	\$ 30,959.65	
Additional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reimbursable Expenses	\$ 561.60	\$ -	\$ 561.60	\$ -	\$ -	\$ 561.60	
T-0531 Work Authorization No. 1 - Pedestrian Improvement Projects - Construction	\$ 154,320.00	\$ -	\$ 154,320.00	\$ -	\$ -	\$ 154,320.00	0.00%
Basic Services	\$ 95,640.00	\$ -	\$ 95,640.00	\$ -	\$ -	\$ 95,640.00	
Additional Services	\$ 41,400.00	\$ -	\$ 41,400.00	\$ -	\$ -	\$ 41,400.00	
Reimbursable Expenses	\$ 17,280.00	\$ -	\$ 17,280.00	\$ -	\$ -	\$ 17,280.00	
TOTAL	\$ 2,346,297.00	\$ 481,008.03	\$ 6,144,281.03	\$ 2,576,605.40	\$ 190,245.76	\$ 1,716,635.43	



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$892.50

May 27, 2021
Project No: 14760-0001-00
Invoice No: 00322241

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO	
REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0001-00 MHRA WA1
Services include weekly updates.

Professional Services from April 24, 2021 to May 21, 2021

Task 100 Program Management

	Hours	Rate	Amount
Professional Engineer IV	.50	225.00	112.50
Professional Engineer III	4.00	195.00	780.00
Totals	4.50		892.50
Total Labor			892.50

Billing Limits	Current	Prior	To-Date
Total Billings	892.50	264,573.10	265,465.60
Limit			266,978.00
Remaining			1,512.40

TOTAL THIS INVOICE \$892.50

Outstanding Invoices

Number	Date	Balance
00320575	4/29/2021	2,310.00
Total		2,310.00



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$195.00

May 27, 2021
Project No: 14760-0004-01
Invoice No: 00322242

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO	
REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0004-01 T-0523A - Shepherd Durham Grant Coordination
T-0523A WA #1

Services include coordination with HPW.

Professional Services from April 24, 2021 to May 21, 2021

Task 100 Grant Coordination

	Hours	Rate	Amount	
Professional Engineer III	1.00	195.00	195.00	
Totals	1.00		195.00	
Total Labor				195.00

Billing Limits	Current	Prior	To-Date
Total Billings	195.00	6,616.25	6,811.25
Limit			7,500.00
Remaining			688.75
TOTAL THIS INVOICE			\$195.00

Outstanding Invoices

Number	Date	Balance
00320576	4/29/2021	195.00
Total		195.00



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$1,306.80

May 27, 2021
Project No: 14760-0004-02
Invoice No: 00322243

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO

REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0004-02 T-0523A - Shepherd Durham and Selected Cross Streets Recon Project -
T-0523A WA #2 PER

Services include traffic planning analysis.
Professional Services from April 24, 2021 to May 21, 2021

Task 460 Traffic Planning (TEI)

Traffic Consultant				
5/11/2021	Traffic Engineers, Inc.	Inv 13182	1,306.80	
	Total Consultants			1,306.80

Billing Limits	Current	Prior	To-Date
Total Billings	1,306.80	27,318.60	28,625.40
Limit			41,013.00
Remaining			12,387.60

TOTAL THIS INVOICE \$1,306.80

Outstanding Invoices

Number	Date	Balance
00320577	4/29/2021	1,750.00
Total		1,750.00



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$186,381.46

May 27, 2021

Project No: 14760-0004-03

Invoice No: 00322244

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO

REMIT ADDRESS:

ACH INFORMATION:

Jones & Carter, Inc. BB&T (Truist)
P.O. Box 95562 Account #: 1440002564231
Grapevine, TX 76099-9708 Routing #: 111017694

Please send remittance advice to:
AccountsReivable@jonescarter.com

Payment Terms: Due upon Receipt

Project 14760-0004-03 T-0523A Shepherd, Durham, and Selected Cross Streets Recon. Phase 1
Final Design

T-0523A WA#3

Professional Services from April 24, 2021 to May 21, 2021

Task 200 Final Design Basic Services

Total Fee 1,257,800.00

Percent Complete 97.19 Total Earned 1,222,455.82
Previous Fee Billing 1,131,265.32
Current Fee Billing 91,190.50

Total Fee 91,190.50

Task 400 Additional Services

Function 01 Storm Water Pollution Prevention Plan

	Hours	Rate	Amount
Professional Engineer I	.50	150.00	75.00
Design Engineer II	317.50	130.00	41,275.00
Design Engineer I	127.25	110.00	13,997.50
Totals	445.25		55,347.50

Total Labor 55,347.50

Function 04 Traffic Signal Design

Total Fee 185,780.00

Percent Complete 75.07 Total Earned 139,465.05
Previous Fee Billing 124,008.15
Current Fee Billing 15,456.90

Total Fee 15,456.90

Task 800 Reimbursable Expenses

Subsurface Utility Engineering
5/13/2021 Lonestar Locating, LLC Inv 5-456 202.50

Total Consultants 202.50

Mileage				
5/3/2021	Douglass, Rachel	Site Visit	13.61	
	Total Reimbursables			13.61

Task	940	Urban
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Other Consultants				
5/17/2021	SWA Group, Inc.	Inv 185178	24,170.45	
	Total Consultants			24,170.45

TOTAL THIS INVOICE	<u><u>\$186,381.46</u></u>
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Outstanding Invoices

Number	Date	Balance
00320578	4/29/2021	191,041.09
Total		191,041.09



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$3,106.60

May 27, 2021
Project No: 14760-0004-04
Invoice No: 00322245

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO

REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0004-04 T-0523A - Shepherd, Durham, and Selected Cross Streets Recon. Phase 2
Accelerated Tasks

Work Authorization 4 - Phase 2
Services include coordination with private utilities.

Professional Services from April 24, 2021 to May 21, 2021

Task 200 Final Design Basic Services

Total Fee 310,660.00

Percent Complete	5.00	Total Earned	15,533.00
		Previous Fee Billing	12,426.40
		Current Fee Billing	3,106.60
		Total Fee	3,106.60

TOTAL THIS INVOICE \$3,106.60

Outstanding Invoices

Number	Date	Balance
00320579	4/29/2021	6,213.20
Total		6,213.20



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$112.50

May 27, 2021

Project No: 14760-0007-00

Invoice No: 00322246

Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO	
REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0007-00 Preliminary Engineering - Heights Blvd Pedestrian & Bicycle Safety Improvements (WA#7)

WA #7

Services include coordination of Maintenance Agreements and Spring at Silver.

Professional Services from April 24, 2021 to May 21, 2021

Task 100 Planning Analysis

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	9,997.50	9,997.50
Limit			9,997.50

Task 200 Task A Heights Boulevard Bike Safety

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	49,311.00	49,311.00
Limit			49,311.00

Task 220 Task B MKT at Heights Boulevard

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	21,603.75	21,603.75
Limit			41,894.00
Remaining			20,290.25

Task 240 Task C MKT Safety Improvements

	Hours	Rate	Amount
Professional Engineer IV	.50	225.00	112.50
Totals	.50		112.50
Total Labor			112.50

Billing Limits	Current	Prior	To-Date
Total Billings	112.50	11,843.75	11,956.25
Limit			24,195.00
Remaining			12,238.75

Task 400 Task A Heights Blvd. Geotechnical Investigation

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			5,559.84
Remaining			5,559.84

Task	420	Task B MKT at Heights Geotechnical Investigation		
Billing Limits			Current	Prior
Total Billings			0.00	0.00
Limit				6,453.00
Remaining				6,453.00

Task	440	Task C MKT Safety Geotechnical Investigation		
Billing Limits			Current	Prior
Total Billings			0.00	0.00
Limit				6,161.40
Remaining				6,161.40

Task	460	Task B Traffic Signal Warrant Analysis		
Billing Limits			Current	Prior
Total Billings			0.00	5,117.50
Limit				7,126.25
Remaining				2,008.75

Task	480	Task B Traffic Signal Design		
Billing Limits			Current	Prior
Total Billings			0.00	0.00
Limit				18,080.00
Remaining				18,080.00

Task	500	Task A Heights Blvd. Topo Survey		
Billing Limits			Current	Prior
Total Billings			0.00	27,974.39
Limit				29,025.71
Remaining				1,051.32

Task	520	Task B MKT at Heights Topo Survey		
Billing Limits			Current	Prior
Total Billings			0.00	9,205.36
Limit				9,672.75
Remaining				467.39

Task	540	Task C MKT Safety Topo Survey		
Billing Limits			Current	Prior
Total Billings			0.00	18,507.79
Limit				18,507.79

Task	800	Reimburable Expenses		
Billing Limits			Current	Prior
Total Billings			0.00	508.20
Limit				16,005.60
Remaining				15,497.40

TOTAL THIS INVOICE \$112.50

Outstanding Invoices

Number	Date	Balance
00320580	4/29/2021	1,350.00
Total		1,350.00



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$1,020.00

May 27, 2021
Project No: 14760-0009-00
Invoice No: 00322247

Sherry Weesner
Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO

REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694

Please send remittance advice to:
AccountsReivable@jonescarter.com

Payment Terms: Due upon Receipt

Project 14760-0009-00 West Dallas Restriping Project
T-0528 WA #1

Services include coordination with private utilities.

Professional Services from April 24, 2021 to May 21, 2021

Task 200 Final Design

	Hours	Rate	Amount	
Professional Engineer II	6.00	170.00	1,020.00	
Totals	6.00		1,020.00	
Total Labor				1,020.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,020.00	32,370.00	33,390.00
Limit			58,840.00
Remaining			25,450.00

TOTAL THIS INVOICE \$1,020.00

Outstanding Invoices

Number	Date	Balance
00320581	4/29/2021	450.00
Total		450.00



JONES | CARTER

6330 West Loop South, Suite 150
Bellaire, Texas 77401

Invoice Total \$337.50

May 27, 2021
Project No: 14760-0010-00
Invoice No: 00322240

Sherry Weesner
Memorial Heights Redevelopment Authority (TIRZ No. 5)
8588 Katy Fwy.
Houston, TX 77024

PLEASE NOTE OUR REMIT INFO	
REMIT ADDRESS:	ACH INFORMATION:
Jones & Carter, Inc.	BB&T (Truist)
P.O. Box 95562	Account #: 1440002564231
Grapevine, TX 76099-9708	Routing #: 111017694
Please send remittance advice to: AccountsReivable@jonescarter.com	
Payment Terms: Due upon Receipt	

Project 14760-0010-00 White Oak Bayou Trail to Memorial Park Connection
T-0530 WA #1

Services include incorporation of private utilities.

Professional Services from April 24, 2021 to May 21, 2021

Task 200 Final Design

	Hours	Rate	Amount	
Professional Engineer IV	1.50	225.00	337.50	
Totals	1.50		337.50	
Total Labor				337.50

Billing Limits	Current	Prior	To-Date
Total Billings	337.50	46,745.00	47,082.50
Limit			64,460.00
Remaining			17,377.50

TOTAL THIS INVOICE \$337.50

SANFORD KUHL HAGAN KUGLE PARKER KAHN LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056

MEMORIAL HEIGHTS REDEVELOPMENT
AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Statement

Date
6/1/2021

Date	Transaction	Amount	Balance		
04/23/2021	PMT	-487.50	-487.50		
05/04/2021	1023.01 - Administrative & Meeting- INV #21-0381. Orig. Amount \$1,500.00. APR 2021	1,500.00	1,012.50		
06/01/2021	INV #21-0489. Orig. Amount \$265.00. MAY 2021	265.00	1,277.50		
05/04/2021	1023.02 - General- INV #21-0382. Orig. Amount \$5,376.90. APR 2021	5,376.90	6,654.40		
06/01/2021	INV #21-0490. Orig. Amount \$2,970.95. MAY 2021	2,970.95	9,625.35		
05/04/2021	1023.24 - T-0523 - SHEPHER/DURHAM RECON- INV #21-0383. Orig. Amount \$406.25. APR 2021	406.25	10,031.60		
06/01/2021	INV #21-0491. Orig. Amount \$291.25. MAY 2021	291.25	10,322.85		
05/04/2021	1023.27 - T-0525 N. CANAL PROJECT- INV #21-0384. Orig. Amount \$325.00. APR 2021	325.00	10,647.85		
06/01/2021	INV #21-0492. Orig. Amount \$731.25. MAY 2021	731.25	11,379.10		
06/01/2021	1023.28 - T-0527 - HEIGHTS BLVD. SAFETY- INV #21-0493. Orig. Amount \$81.25. MAY 2021	81.25	11,460.35		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Total Amount Due
0.00	4,339.70	7,120.65	0.00	0.00	\$11,460.35

Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056
(713) 850-9000

Bill To:

MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Invoice #: 21-0489
Invoice Date: 6/1/2021
Services Rendered Through: 5/31/2021

MATTER: 1023.01 - Administrative & Meeting

	Date	Description	Hrs.	Amount
SVD ...	5/10/2021	Attention to Board meeting scheduling, and related communications.	0.5	50.00
SVD ...	5/12/2021	Continued communications regarding upcoming Board meeting action items and documentation. Communications with S. Weesner regarding ULI matters.	0.5	50.00
SVD ...	5/19/2021	Communications with Board members regarding meeting cancelation.	0.25	25.00
SVD ...	5/27/2021	Revise prior Board meeting minutes, and related communications.	0.5	50.00
SVD ...	5/28/2021	Continued revisions to minutes.	0.5	90.00

Total \$265.00
Payments/Credits \$0.00
Balance Due \$265.00

Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056
(713) 850-9000

Bill To:

MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Invoice #: 21-0490
Invoice Date: 6/1/2021
Services Rendered Through: 5/31/2021

MATTER: 1023.02 - General

	Date	Description	Hrs.	Amount
LCD ...	5/4/2021	Attention to Employee Handbook and related employee matters; Attention to financial matters.	1.5	487.50
LCD ...	5/5/2021	Finalize draft of Employee Handbook.	1.25	406.25
SVD ...	5/6/2021	Administration of banking and TexPool documentation, and related communications.	0.75	93.75
PJK -...	5/6/2021	Attention to developer financing issues.	0.6	195.00
LCD ...	5/6/2021	Telephone conference with S. Weesner regarding May meeting.	0.25	81.25
SVD ...	5/7/2021	Preparation of prior Board meeting minutes and attachments.	3.25	406.25
PJK -...	5/7/2021	Attention to meeting action needs; continued attention to developer financing.	0.8	260.00
LCD ...	5/10/2021	Review annual Conflicts Report.	0.25	81.25
SVD ...	5/10/2021	Attention to Conflict of Interest matters, and related communications.	0.5	62.50
LCD ...	5/12/2021	Attention to employment matters.	0.25	81.25
SVD ...	5/13/2021	Administration of bank documentation, and related communications; Maintenance of public files, records, and documents.	1	125.00
SVD ...	5/17/2021	Administration of TexPool documentation, and related communications. Communications regarding invoices.	0.5	62.50
LCD ...	5/18/2021	Telephone conference with S. Weesner regarding employee handbook and June meeting agenda.	0.5	162.50
SVD ...	5/18/2021	Attention to bank documentation, and related communications.	0.25	31.25
SVD ...	5/20/2021	File audit with Municipal Advisory Council.	0.25	31.25
LCD ...	5/20/2021	Attention to S. Weesner revisions to handbook.	0.25	81.25
LCD ...	5/26/2021	Review and revise April 22, 2021 Authority and TIRZ meeting minutes.	0.5	162.50
LCD ...	5/28/2021	Finalize TIRZ and Authority minutes of April meeting.	0.25	81.25
EXP...	5/10/2021	05/04/2021 - Secretary of State Search - MidTown Development/ Downtown Development/ Memorial City		64.70
	5/17/2021	May 2021 - Offsite Document Storage		10.00
	5/25/2021	May 2021 - Copies - After Invoiced		3.75
		TOTAL REIMBURSABLE EXPENSES		78.45

Total	\$2,970.95
Payments/Credits	\$0.00
Balance Due	\$2,970.95

Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056
(713) 850-9000

Bill To:

MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Invoice #: 21-0491**Invoice Date:** 6/1/2021**Services Rendered Through:** 5/31/2021**MATTER: 1023.24 - T-0523 - SHEPHER/DURHAM RECON**

	Date	Description	Hrs.	Amount
LCD ...	5/10/2021	Email exchange with J. Webb regarding grant action items prior to July; email exchange with S. Weesner regarding same.	0.4	130.00
LCD ...	5/11/2021	Attention to grant SAM registration with federal administration.	0.4	130.00
SVD ...	5/24/2021	Attention to J C Work Authorizations, and related communications.	0.25	31.25

Total \$291.25**Payments/Credits** \$0.00**Balance Due** \$291.25

Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056
(713) 850-9000

Bill To:

MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Invoice #: 21-0492**Invoice Date:** 6/1/2021**Services Rendered Through:** 5/31/2021**MATTER: 1023.27 - T-0525 N. CANAL PROJECT**

	Date	Description	Hrs.	Amount
LCD ...	5/7/2021	Review City of Houston revisions to ILA; revise same; email exchange with S. Weesner regarding same; forward to City of Houston.	1.25	406.25
LCD ...	5/17/2021	Email communications with City of Houston legal regarding final draft of ILA.	0.25	81.25
LCD ...	5/18/2021	Attention to draft ILA with COH.	0.25	81.25
LCD ...	5/20/2021	Attention to COH request regarding ILA.	0.25	81.25
LCD ...	5/21/2021	Email exchange with COH staff regarding ILA.	0.25	81.25

Total \$731.25**Payments/Credits** \$0.00**Balance Due** \$731.25

Sanford Kuhl Hagan Kugle Parker Kahn LLP

1980 Post Oak Boulevard
Suite 1380
Houston, Texas 77056
(713) 850-9000

Bill To:

MEMORIAL HEIGHTS REDEVELOPMENT AUTHORITY
c/o Melissa Morton
450 N Sam Houston Pkwy E
Suite 168
Houston, TX 77060

Invoice #: 21-0493
Invoice Date: 6/1/2021
Services Rendered Through: 5/31/2021

MATTER: 1023.28 - T-0527 - HEIGHTS BLVD. SAFETY

Date	Description	Hrs.	Amount
LCD ... 5/27/2021	Review revisions to maintenance Agreements with HHA and Sawyer Yards; Communications with S. Weesner regarding same.	0.25	81.25

Total	\$81.25
Payments/Credits	\$0.00
Balance Due	\$81.25

SMW Principle Solutions, Inc.
P.O. Box130627 - 1900 West Gray
Houston, TX 77219
sherry@SMWPrincipleSolutions.com

INVOICE

BILL TO

Memorial Heights
Redevelopment Authority
C/O Melissa Morton
1125 Cypress Station Dr Bldg.
H-4
Houston, TX 77090

INVOICE # 1360
DATE 06/04/2021
DUE DATE 07/04/2021
TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Consulting Agreement	1	10,000.00	10,000.00
Reimbursable Expenses	1	21.78	21.78
Mileage Reimbursement	22.40	0.56	12.54

BALANCE DUE **\$10,034.32**

SMW Principle Solutions, Inc.
PO Box 130627 1900 West Gray Houston, TX 77219

Bill To:			
Memorial Heights Redevelopment Authority			
C/O Melissa Morton			6/4/2021
1125 Cypress Station Dr. Bldg H-4		Charges through 5/31/2021	
Houston, TX 77090		Monthly Fee \$10,000	
Date		Time (Hrs.)	
5/1/2021	--		
5/2/2021	--		
5/3/2021	Submit CIP, Follow up Hanover Follow up Radom, Woodland Park, MMD follow up, Follow up CM Kamin, Follow up Heights Association	2.75	
5/4/2021	Follow up Hanover, West Dallas, Little Thicket, Engineering update, Woodland Park Update	3.75	
5/5/2021	Hanover, Radom, Westchase, TMA Contract, Business CC, WOB Trail Extension, Little Thicket, TIP subcommittee, S/D Risk Assessment meeting, Maintenance Agreement, MMD Follow up, ACH Frost	4.25	
5/6/2021	May meeting discussion, TMA Contract, Website/Project Updates, Frost deliveries, Little Thicket, Cost Allocation questions, Regions items, S/D Expenditures, WOW roundabout, Bikeway/Driveway issues, Website mapping	5.00	
5/7/2021	Frost Deliveries, Director Check in, HGAC follow up, North Canal ILA, Hanover, Frost items, ACH follow up, Repo investment follow up,	4.00	
5/8/2021	--		
5/9/2021	--		
5/10/2021	Waugh/D'Amico questions, Regions MM questions, Westchase, Frost Treasury, WOW Roundabout, Follow up Radom, Liquidated Damages, Conflict of Interest Follow up	4.50	

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5/11/2021	MHRA Website, HAWo Article, Little Thicket items, Photos, change order Proces, Fed Ex, Safe Streets, Contracts, Meeting with Westchase, Update	3.75	
5/12/2021	Contingency issues, Liquidated damages, investment follow up, Bike Facilities, Contracts	2.50	
5/13/2021	Little Thicket, Update	1.50	
5/14/2021	Council Agenda, Project Manual, TPC	2.50	
5/15/2021	--		
5/16/2021	--		
5/17/2021	Little Thicket, North Canal	1.50	
5/18/2021	North Canal, MMD Follow up, Little Thicket	2.25	
5/19/2021	PHSR Sheperd/Durham, North Canal, Little Thicket	1.75	
5/20/2021	North Canal, PHSR Sheperd/Durham, Bike Summit, West Dallas, Audit requirements, Maintenance agreements, Contracts, SKLaw follow up, City ILA, TXDOT follow up, Invesment Follow up	4.50	
5/21/2021	Director discussion, Parks follow up, City ILA, Hanover, North Canal, Frost Bank	3.25	
5/22/2021	Bike Summit Preparation	1.75	
5/23/2021	Potential Annexation review, potential study analysis and goals, safety items, construction management items, documentation	2.00	

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5/24/2021	S/D driverless car discussion, safety discussion, maintenance agreement, ILA, Construction Management Discussion, Project meeting scheduling, Bike Houston Preparation, Frost Bank, Little Thicket	3.50	
5/25/2021	Update, Bike Summit, Work Zone speed limit discussion, scheduling, website, contracts	3.75	
5/26/2021	Contracts, Frost	1.75	
5/27/2021	Invoices, Safety Items, Maintenance Agreements, TAG meeting, Discussion with Chris Hain, Heat Island Discussion, CC Follow up, Frost Items	3.50	
5/28/2021	Build Discussion, TPC, MHRA Coordination, Director discussion, Invoices, Safety information, Frost Bank, Maintenance Agreement, Final Plan review	4.50	
5/29/2021	--		
5/30/2021	--		
5/31/2021	Meeting prep, June agenda, Metro, task list, TIRZ issues, Frost items	2.00	
Total		70.50	

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Bill To:			
Memorial Heights Redevelopment Authority			
C/O Melissa Morton			6/4/2021
1125 Cypress Station Dr. Bldg H-4		Charges throught 5/31/2021	
Houston, TX 77090		Hourly Fee \$150.00	
Date	Description	Time (Hrs.)	
5/3/2021	Follow up Heights Association		T-527
5/4/2021	West Dallas	0.50	T-528
5/5/2021	S/D Risk Assessment meeting	1.25	T-523A
5/5/2021	Maintenance Agreement	0.25	T-527
5/6/2021	S/D Expenditures Bikeway/Driveway issues	2.00	T-523A
5/7/2021	North Canal ILA	0.50	T-525
5/10/2021	Liquidated Damages	0.50	T-523A
5/12/2021	Liquidated damages, Bike Facilities	0.50	T-523A
5/17/2021	North Canal	0.25	T-525
5/18/2021	North Canal	0.50	T-525
5/19/2021	PHSR Shepherd/Durham	0.50	T-523A
5/20/2021	North Canal	0.25	T-525
5/20/2021	PHSR Sheperd/Durham, West Dallas, Audit requirements, City ILA, TXDOT follow up	2.50	T-523A
5/20/2021	West Dallas	0.50	T-528
5/20/2021	Maintenance Agreements	0.25	T-527
5/24/2021	S/D driverless car discussion, safety discussion, ILA, Construction	1.75	T-523A
5/24/2021	maintenance agreement	0.25	T-527
5/27/2021	Maintenance Agreements	0.25	T-527
5/27/2021	Safety Items	0.25	T-523A
5/28/2021	Build Discussion, MHRA Coordination Safety information, Final Plan review	3.00	T-523A
5/28/2021	Maintenance Agreement	0.50	T-527
	T- 528 West Dallas 1 Hours		
	T- 530 White Oak Memorial 0 hours		
	T-523A Shepherd Durham 12.25 hours		
	T-527 MKT- Heights Boulevard 1.75hours		
	T-525 North Canal 1.5 hours		
	T- 520 Houston Avenue 0 hours		
	T-521 Little Thicket 0 hours		
Total		16.25	

These hours are included in the invoice back up.

Reimbursement Rate 2020

0.560

Date	Business Purpose	Start Location	End Location	One Way or Round Trip	Miles-Per Google Map	Reimbursement
5/6/2021	Frost Delivery	422 Peden	3333 Allen Parkway	RT	3.4	
5/7/2021	Frost Delivery	422 Peden	607 Gingerleaf	RT	18.2	
5/7/2021	Frost Delivery	422 Peden	3410 Montrose	RT	2.4	
5/11/2021	FedEX	422 Peden	1576 West Gray	RT	1.8	
			Total Miles		22.4	
			Total Reimbursement			\$12.54